

Department of Mental Health - Central Office 1101 Robert E. Lee Bldg., 239 North Lamar St.

Edwin C. LeGrand III

AGENCY ADDRESS CHIEF EXECUTIVE OFFICER

	Actual Expenses FY Ending June 30, 2011	Estimate Expenses FY Ending June 30, 2012	Requested for FY Ending June 30, 2013	Requested Increase (+) or Decrease (-) FY 2013 vs. FY 2012 (Col. 3 vs. Col. 2)	
				AMOUNT	PERCENT
<b>I. A. PERSONAL SERVICES</b>					
1. Salaries, Wages & Fringe Benefits (Base)	6,237,444	6,398,714	6,753,264		
a. Additional Compensation			30,866		
b. Proposed Vacancy Rate (Dollar Amount)					
c. Per Diem	4,400	4,400	4,400		
<b>Total Salaries, Wages &amp; Fringe Benefits</b>	<b>6,241,844</b>	<b>6,403,114</b>	<b>6,788,530</b>	<b>385,416</b>	<b>6.01%</b>
2. Travel					
a. Travel & Subsistence (In-State)	201,503	215,000	220,000	5,000	2.32%
b. Travel & Subsistence (Out-of-State)	45,694	40,000	40,000		
c. Travel & Subsistence (Out-of-Country)					
<b>Total Travel</b>	<b>247,197</b>	<b>255,000</b>	<b>260,000</b>	<b>5,000</b>	<b>1.96%</b>
<b>B. CONTRACTUAL SERVICES (Schedule B):</b>					
a. Tuition, Rewards & Awards	8,012	8,300	8,300		
b. Communications, Transportation & Utilities	19,890	21,000	21,000		
c. Public Information	28,057	30,000	30,000		
d. Rents	306,815	309,000	309,000		
e. Repairs & Service	723	1,500	1,500		
f. Fees, Professional & Other Services	707,328	724,000	744,000	20,000	2.76%
g. Other Contractual Services	55,346	56,000	56,000		
h. Data Processing	356,680	360,200	360,200		
i. Other	6,084	7,000	7,000		
<b>Total Contractual Services</b>	<b>1,488,935</b>	<b>1,517,000</b>	<b>1,537,000</b>	<b>20,000</b>	<b>1.31%</b>
<b>C. COMMODITIES (Schedule C):</b>					
a. Maintenance & Construction Materials & Supplies					
b. Printing & Office Supplies & Materials	31,385	33,000	39,000	6,000	18.18%
c. Equipment, Repair Parts, Supplies & Accessories	2,031	3,500	3,500		
d. Professional & Scientific Supplies & Materials	44	1,000	1,000		
e. Other Supplies & Materials	121,960	122,500	122,500		
<b>Total Commodities</b>	<b>155,420</b>	<b>160,000</b>	<b>166,000</b>	<b>6,000</b>	<b>3.75%</b>
<b>D. CAPITAL OUTLAY:</b>					
<b>1. Total Other Than Equipment (Schedule D-1)</b>					
<b>2. Equipment (Schedule D-2):</b>					
b. Road Machinery, Farm & Other Working Equipment					
c. Office Machines, Furniture, Fixtures & Equipment					
d. IS Equipment (Data Processing & Telecommunications)	15,490	12,500	12,500		
e. Equipment - Lease Purchase					
f. Other Equipment					
<b>Total Equipment (Schedule D-2)</b>	<b>15,490</b>	<b>12,500</b>	<b>12,500</b>		
<b>3. Vehicles (Schedule D-3)</b>					
<b>4. Wireless Comm. Devices (Schedule D-4)</b>					
<b>E. SUBSIDIES, LOANS &amp; GRANTS (Schedule E):</b>	<b>11,202,631</b>	<b>11,786,058</b>	<b>4,091,058</b>	<b>( 7,695,000)</b>	<b>( 65.28%)</b>
<b>TOTAL EXPENDITURES</b>	<b>19,351,517</b>	<b>20,133,672</b>	<b>12,855,088</b>	<b>( 7,278,584)</b>	<b>( 36.15%)</b>
<b>II. BUDGET TO BE FUNDED AS FOLLOWS:</b>					
Cash Balance-Unencumbered	1,413,903	8,803,955	803,955	( 8,000,000)	( 90.86%)
General Fund Appropriation (Enter General Fund Lapse Below)	3,238,327	3,157,369	3,633,369	476,000	15.07%
State Support Special Funds	379,417	379,417	379,417		
Federal Funds	8,938,547	6,410,886	6,256,302	( 154,584)	( 2.41%)
Other Special Funds (Specify)	135,943	136,000	136,000		
Trf. for Employee Assist. Program	1,800,000	1,800,000	1,800,000		
Fac. Cost Allocation Transfers	249,335	250,000	250,000		
Other non-federal	12,000,000				
BP oil spill					
Less: Estimated Cash Available Next Fiscal Period	( 8,803,955)	( 803,955)	( 403,955)	( 400,000)	( 49.75%)
<b>TOTAL FUNDS (equals Total Expenditures above)</b>	<b>19,351,517</b>	<b>20,133,672</b>	<b>12,855,088</b>	<b>( 7,278,584)</b>	<b>( 36.15%)</b>
GENERAL FUND LAPSE					
<b>III. PERSONNEL DATA</b>					
Number of Positions Authorized in Appropriation Bill					
a.) Full Perm	64	61	61		
b.) Full T-L	32	30	30		
c.) Part Perm.					
d.) Part T-L					
Average Annual Vacancy Rate (Percentage)					
a.) Full Perm	3.00	3.00		( 3.00)	
b.) Full T-L	5.00	5.00		( 5.00)	
c.) Part Perm.					
d.) Part T-L					

Approved by: Edwin C. LeGrand III  
Official of Board or Commission

Budget Officer: Glynn Kegley / glynn.kegley@dmh.state.ms.us

Phone Number: 601-359-6253

Submitted by: Edwin C. LeGrand III  
Name

Title: Executive Director

Date: \_\_\_\_\_

**REQUEST BY FUNDING SOURCE**

Name of Agency Department of Mental Health - Central Office

Specify Funding Sources As Shown Below	FY 2011 Actual Amount	% Of Line Item	% Of Total Budget	FY 2012 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2013 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____	3,236,482	51.85%		3,157,369	49.30%		3,297,369	48.57%	
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund	379,417	6.07%		379,417	5.92%		379,417	5.58%	
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____	1,950,746	31.25%		2,183,328	34.09%		2,028,744	29.88%	
9. Trf. for Employee Assist. Program	127,755	2.04%		136,000	2.12%		136,000	2.00%	
10. Fac. Cost Allocation Transfers	547,444	8.77%		547,000	8.54%		547,000	8.05%	
11. Other non-federal							400,000	5.89%	
12. BP oil spill									
<b>Total Salaries</b>	<b>6,241,844</b>		<b>32.25%</b>	<b>6,403,114</b>		<b>31.80%</b>	<b>6,788,530</b>		<b>52.80%</b>
1. General _____ State Support Special (Specify) _____	1,845	0.74%					5,000	1.92%	
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____	105,018	42.48%		10,000	3.92%		10,000	3.84%	
9. Trf. for Employee Assist. Program	6,593	2.66%							
10. Fac. Cost Allocation Transfers	122,160	49.41%		245,000	96.07%		245,000	94.23%	
11. Other non-federal	5,616	2.27%							
12. BP oil spill	5,965	2.41%							
<b>Total Travel</b>	<b>247,197</b>		<b>1.27%</b>	<b>255,000</b>		<b>1.26%</b>	<b>260,000</b>		<b>2.02%</b>
1. General _____ State Support Special (Specify) _____							20,000	1.30%	
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____	589,418	39.58%		569,000	37.50%		569,000	37.02%	
9. Trf. for Employee Assist. Program	1,595	0.10%							
10. Fac. Cost Allocation Transfers	809,290	54.35%		948,000	62.49%		948,000	61.67%	
11. Other non-federal	75,999	5.10%							
12. BP oil spill	12,633	0.84%							
<b>Total Contractual</b>	<b>1,488,935</b>		<b>7.69%</b>	<b>1,517,000</b>		<b>7.53%</b>	<b>1,537,000</b>		<b>11.95%</b>
1. General _____ State Support Special (Specify) _____							6,000	3.61%	
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____	45,050	28.98%		100,000	62.50%		100,000	60.24%	
9. Trf. for Employee Assist. Program									
10. Fac. Cost Allocation Transfers	65,053	41.85%		60,000	37.50%		60,000	36.14%	
11. Other non-federal	40,274	25.91%							
12. BP oil spill	5,043	3.24%							
<b>Total Commodities</b>	<b>155,420</b>		<b>0.80%</b>	<b>160,000</b>		<b>0.79%</b>	<b>166,000</b>		<b>1.29%</b>

REQUEST BY FUNDING SOURCE

Name of Agency Department of Mental Health - Central Office

Specify Funding Sources As Shown Below	FY 2011 Actual Amount	% Of Line Item	% Of Total Budget	FY 2012 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2013 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____									
9. Trf. for Employee Assist. Program									
10. Fac. Cost Allocation Transfers									
11. Other non-federal									
12. BP oil spill									
<b>Total Other Than Equipment</b>									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____	11,921	76.95%		12,500	100.00%		12,500	100.00%	
9. Trf. for Employee Assist. Program									
10. Fac. Cost Allocation Transfers									
11. Other non-federal									
12. BP oil spill	3,569	23.04%							
<b>Total Equipment</b>	<b>15,490</b>		<b>0.08%</b>	<b>12,500</b>		<b>0.06%</b>	<b>12,500</b>		<b>0.09%</b>
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____									
9. Trf. for Employee Assist. Program									
10. Fac. Cost Allocation Transfers									
11. Other non-federal									
12. BP oil spill									
<b>Total Vehicles</b>									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____									
9. Trf. for Employee Assist. Program									
10. Fac. Cost Allocation Transfers									
11. Other non-federal									
12. BP oil spill									
<b>Total Wireless Comm. Devices</b>									

**REQUEST BY FUNDING SOURCE**

Name of Agency Department of Mental Health - Central Office

Specify Funding Sources As Shown Below	FY 2011 Actual Amount	% Of Line Item	% Of Total Budget	FY 2012 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2013 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____							305,000	7.45%	
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____	6,236,394	55.66%		3,536,058	30.00%		3,536,058	86.43%	
9. Trf. for Employee Assist. Program									
10. Fac. Cost Allocation Transfers									
11. Other non-federal	87,282	0.77%		250,000	2.12%		250,000	6.11%	
12. BP oil spill	4,878,955	43.55%		8,000,000	67.87%				
<b>Total Subsidies, Loans &amp; Grants</b>	<b>11,202,631</b>		<b>57.89%</b>	<b>11,786,058</b>		<b>58.53%</b>	<b>4,091,058</b>		<b>31.82%</b>
1. General _____ State Support Special (Specify) _____	3,238,327	16.73%		3,157,369	15.68%		3,633,369	28.26%	
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund	379,417	1.96%		379,417	1.88%		379,417	2.95%	
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____	8,938,547	46.19%		6,410,886	31.84%		6,256,302	48.66%	
9. Trf. for Employee Assist. Program	135,943	0.70%		136,000	0.67%		136,000	1.05%	
10. Fac. Cost Allocation Transfers	1,543,947	7.97%		1,800,000	8.94%		1,800,000	14.00%	
11. Other non-federal	209,171	1.08%		250,000	1.24%		650,000	5.05%	
12. BP oil spill	4,906,165	25.35%		8,000,000	39.73%				
<b>TOTAL</b>	<b>19,351,517</b>		<b>100.00%</b>	<b>20,133,672</b>		<b>100.00%</b>	<b>12,855,088</b>		<b>100.00%</b>

**SPECIAL FUNDS DETAIL**

Department of Mental Health - Central Office

Name of Agency

<b>S. STATE SUPPORT SPECIAL FUNDS</b>		<b>(1) Actual Revenues FY 2011</b>	<b>(2) Estimated Revenues FY 2012</b>	<b>(3) Requested Revenues FY 2013</b>
<b>Source (Fund Number)</b>	<b>Detailed Description of Source</b>			
	Cash Balance-Unencumbered			
Budget Contingency Fund	BCF - Budget Contingency Fund			
Education Enhancement Fund	EEF - Education Enhancement Fund			
Health Care Expendable Fund	HCEF - Health Care Expendable Fund	379,417	379,417	379,417
Tobacco Control Fund	TCF - Tobacco Control Fund			
ARRA - Education, Discretionary, FMAP	ARRA - Education, Discretionary, FMAP			
Hurricane Disaster Reserve Fund	HDRF - Hurricane Disaster Reserve Fund			
<b>Section S TOTAL</b>		<b>379,417</b>	<b>379,417</b>	<b>379,417</b>

<b>A. FEDERAL FUNDS*</b>		<b>Percentage Match Requirement</b>		<b>(1) Actual Revenues FY 2011</b>	<b>(2) Estimated Revenues FY 2012</b>	<b>(3) Requested Revenues FY 2013</b>
<b>Source (Fund Number)</b>	<b>Detailed Description of Source</b>	<b>FY 2012</b>	<b>FY 2013</b>			
	Cash Balance-Unencumbered					
First Steps				42,375	42,500	42,500
DASIS				34,440	34,500	
Childrens Initiative				1,731,264	1,250,000	1,129,916
Dev. Disab				1,006,514	750,000	750,000
SSBG				37,993		
SAPT				679,117	680,000	680,000
CMHC				187,726	188,000	188,000
GCFI				10,583	10,000	10,000
PSIG				3,397,029	2,758,886	2,758,886
Data Impr				142,025	140,000	140,000
Medicaid waiver admin				87,119	80,000	80,000
FASD				312,704	250,000	250,000
TTI				163,271	165,000	165,000
Homeless				12,000	12,000	12,000
Juv. Acct. BG				49,514	50,000	50,000
YTCC				14,696		
MTOP				832,801		
RRJG				197,376		
<b>Section A TOTAL</b>				<b>8,938,547</b>	<b>6,410,886</b>	<b>6,256,302</b>

<b>B. OTHER SPECIAL FUNDS (NON-FED'L)</b>		<b>(1) Actual Revenues FY 2011</b>	<b>(2) Estimated Revenues FY 2012</b>	<b>(3) Requested Revenues FY 2013</b>
<b>Source (Fund Number)</b>	<b>Detailed Description of Source</b>			
	Cash Balance-Unencumbered	1,413,903	8,803,955	803,955
Trf. for Employee Assist. Program (3371)	From 3% alcohol tax	135,943	136,000	136,000
Fac. Cost Allocation Transfers (3371)	From facilities	1,800,000	1,800,000	1,800,000
Other non-federal (3371)	Various	249,335	250,000	250,000
BP oil spill (3371)	BP	12,000,000		
<b>Section B TOTAL</b>		<b>15,599,181</b>	<b>10,989,955</b>	<b>2,989,955</b>

<b>Section S + A + B TOTAL</b>		<b>24,917,145</b>	<b>17,780,258</b>	<b>9,625,674</b>
--------------------------------	--	-------------------	-------------------	------------------

**SPECIAL FUNDS DETAIL**

Department of Mental Health - Central Office \_\_\_\_\_  
Name of Agency

C. TREASURY FUND/BANK ACCOUNTS*  Name of Fund/Account	Fund/Account Number	Name of Bank (If Applicable)	(1) Reconciled Balance as of 6/30/11	(2) Balance as of 6/30/12	(3) Balance as of 6/30/13

\* Any non-federal funds that have restricted uses must be identified and narrative of restrictions attached.

**NARRATIVE OF SPECIAL FUNDS DETAIL  
AND TREASURY FUND/BANK ACCOUNTS**

Department of Mental Health - Central Office

Name of Agency

**FEDERAL FUNDS**

Federal funds in the Central Office budget include both federal funds used to defray costs of Central Office operations and federal funds sub-granted to others for delivery of services to clients. The major continuing sources of federal funds for administration are the Substance Abuse Prevention and Treatment Block Grant (SAPT), Community Mental Health Services Block Grant (CMHS) and Social Services Block Grant (SSBG). Other federal grants occasionally allow for some draw down of administration funds, and this is done when it will not impair the Department's ability to purchase client services. The major sources of federal funds for client services are the Developmental Disabilities Grant, funds for substance abuse prevention, and the Childrens Initiative Grant, but other federal funds are also used as available.

**STATE SUPPORT SPECIAL FUNDS**

The Central Office receives only Healthcare Expendable Trust Funds in the overall category of State Support Special Funds.

**OTHER SPECIAL FUNDS**

Non-federal funds come from three (3) main sources: Healthcare Expendable Trust fund, facility cost allocations, and miscellaneous sources (alcohol tax, licensing fees, fees for administering the Licensed Professional Counselor program, and various small grants). Facility cost allocations are transfers of funds from inpatient and residential facilities operated by the Department.

**CONTINUATION AND EXPANDED REQUEST**

Department of Mental Health - Central Office

Program No. \_\_\_\_\_ of \_\_\_\_\_ 2 Programs

AGENCY

**SUMMARY OF ALL PROGRAMS**

**PROGRAM**

	FY 2011 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe	3,236,482	379,417	1,950,746	675,199	6,241,844
Travel	1,845		105,018	140,334	247,197
Contractual Services			589,418	899,517	1,488,935
Commodities			45,050	110,370	155,420
Other Than Equipment					
Equipment			11,921	3,569	15,490
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants			6,236,394	4,966,237	11,202,631
<b>Total</b>	<b>3,238,327</b>	<b>379,417</b>	<b>8,938,547</b>	<b>6,795,226</b>	<b>19,351,517</b>
No. of Positions (FTE)	50.00	6.00	30.00	10.00	96.00

	FY 2012 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe	3,157,369	379,417	2,183,328	683,000	6,403,114
Travel			10,000	245,000	255,000
Contractual Services			569,000	948,000	1,517,000
Commodities			100,000	60,000	160,000
Other Than Equipment					
Equipment			12,500		12,500
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants			3,536,058	8,250,000	11,786,058
<b>Total</b>	<b>3,157,369</b>	<b>379,417</b>	<b>6,410,886</b>	<b>10,186,000</b>	<b>20,133,672</b>
No. of Positions (FTE)	45.00	5.00	31.00	10.00	91.00

	FY 2013 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages, Fringe			( 154,584)	400,000	245,416
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants				( 8,000,000)	( 8,000,000)
<b>Total</b>			<b>( 154,584)</b>	<b>( 7,600,000)</b>	<b>( 7,754,584)</b>
No. of Positions (FTE)					

Note: FY2013 Total Request = FY2012 Estimated + FY2013 Incr(Decr) for Continuation + FY2013 Expansion/Reduction of Existing Activities + FY2013 New Activities.

CONTINUATION AND EXPANDED REQUEST

Department of Mental Health - Central Office

Program No. \_\_\_\_\_ of 2 Programs

AGENCY

SUMMARY OF ALL PROGRAMS

PROGRAM

	FY 2013 Expansion/Reduction of Existing Activities				
	(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>					
No. of Positions (FTE)					

	FY 2013 New Activities				
	(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages, Fringe	140,000				140,000
Travel	5,000				5,000
Contractual Services	20,000				20,000
Commodities	6,000				6,000
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants	305,000				305,000
<b>Total</b>	<b>476,000</b>				<b>476,000</b>
No. of Positions (FTE)					

	FY 2013 Total Request				
	(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages, Fringe	3,297,369	379,417	2,028,744	1,083,000	6,788,530
Travel	5,000		10,000	245,000	260,000
Contractual Services	20,000		569,000	948,000	1,537,000
Commodities	6,000		100,000	60,000	166,000
Other Than Equipment					
Equipment			12,500		12,500
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants	305,000		3,536,058	250,000	4,091,058
<b>Total</b>	<b>3,633,369</b>	<b>379,417</b>	<b>6,256,302</b>	<b>2,586,000</b>	<b>12,855,088</b>
No. of Positions (FTE)	45.00	5.00	31.00	10.00	91.00

Note: FY2013 Total Request = FY2012 Estimated + FY2013 Incr(Decr) for Continuation + FY2013 Expansion/Reduction of Existing Activities + FY2013 New Activities.

**SUMMARY OF PROGRAMS  
FORM MBR-1-03sum**

Department of Mental Health - Central Office  
 Agency Name \_\_\_\_\_

FUNDING REQUESTED FISCAL YEAR 2013

PROGRAM	GENERAL	ST.SUPP.SPECIAL	FEDERAL	OTHER SPECIAL	TOTAL
1. SERVICES MANAGEMENT	3,328,369	379,417	2,720,244	2,336,000	8,764,030
2. DIRECT CLIENT SERVICES	305,000		3,536,058	250,000	4,091,058
SUMMARY OF ALL PROGRAMS	3,633,369	379,417	6,256,302	2,586,000	12,855,088

**CONTINUATION AND EXPANDED REQUEST**

Department of Mental Health - Central Office

Program No. 1 of 2 Programs

AGENCY

**SERVICES MANAGEMENT**

PROGRAM

	FY 2011 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe	3,236,482	379,417	1,950,746	675,199	6,241,844
Travel	1,845		105,018	140,334	247,197
Contractual Services			589,418	899,517	1,488,935
Commodities			45,050	110,370	155,420
Other Than Equipment					
Equipment			11,921	3,569	15,490
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>	<b>3,238,327</b>	<b>379,417</b>	<b>2,702,153</b>	<b>1,828,989</b>	<b>8,148,886</b>
No. of Positions (FTE)	50.00	6.00	30.00	10.00	96.00

	FY 2012 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe	3,157,369	379,417	2,183,328	683,000	6,403,114
Travel			10,000	245,000	255,000
Contractual Services			569,000	948,000	1,517,000
Commodities			100,000	60,000	160,000
Other Than Equipment					
Equipment			12,500		12,500
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>	<b>3,157,369</b>	<b>379,417</b>	<b>2,874,828</b>	<b>1,936,000</b>	<b>8,347,614</b>
No. of Positions (FTE)	45.00	5.00	31.00	10.00	91.00

	FY 2013 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages, Fringe			( 154,584)	400,000	245,416
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>			<b>( 154,584)</b>	<b>400,000</b>	<b>245,416</b>
No. of Positions (FTE)					

Note: FY2013 Total Request = FY2012 Estimated + FY2013 Incr(Decr) for Continuation + FY2013 Expansion/Reduction of Existing Activities + FY2013 New Activities.

**CONTINUATION AND EXPANDED REQUEST**

Department of Mental Health - Central Office

Program No. 1 of 2 Programs

AGENCY

**SERVICES MANAGEMENT**

PROGRAM

FY 2013 Expansion/Reduction of Existing Activities					
	(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>					
No. of Positions (FTE)					

FY 2013 New Activities					
	(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages, Fringe	140,000				140,000
Travel	5,000				5,000
Contractual Services	20,000				20,000
Commodities	6,000				6,000
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>	<b>171,000</b>				<b>171,000</b>
No. of Positions (FTE)					

FY 2013 Total Request					
	(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages, Fringe	3,297,369	379,417	2,028,744	1,083,000	6,788,530
Travel	5,000		10,000	245,000	260,000
Contractual Services	20,000		569,000	948,000	1,537,000
Commodities	6,000		100,000	60,000	166,000
Other Than Equipment					
Equipment			12,500		12,500
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>	<b>3,328,369</b>	<b>379,417</b>	<b>2,720,244</b>	<b>2,336,000</b>	<b>8,764,030</b>
No. of Positions (FTE)	45.00	5.00	31.00	10.00	91.00

Note: FY2013 Total Request = FY2012 Estimated + FY2013 Incr(Decr) for Continuation + FY2013 Expansion/Reduction of Existing Activities + FY2013 New Activities.

**CONTINUATION AND EXPANDED REQUEST**

Department of Mental Health - Central Office  
AGENCY

Program No. 2 of 2 Programs

DIRECT CLIENT SERVICES

PROGRAM

	FY 2011 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants			6,236,394	4,966,237	11,202,631
<b>Total</b>			<b>6,236,394</b>	<b>4,966,237</b>	<b>11,202,631</b>
No. of Positions (FTE)					

	FY 2012 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants			3,536,058	8,250,000	11,786,058
<b>Total</b>			<b>3,536,058</b>	<b>8,250,000</b>	<b>11,786,058</b>
No. of Positions (FTE)					

	FY 2013 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants				( 8,000,000)	( 8,000,000)
<b>Total</b>				<b>( 8,000,000)</b>	<b>( 8,000,000)</b>
No. of Positions (FTE)					

Note: FY2013 Total Request = FY2012 Estimated + FY2013 Incr(Decr) for Continuation + FY2013 Expansion/Reduction of Existing Activities + FY2013 New Activities.

**CONTINUATION AND EXPANDED REQUEST**

Department of Mental Health - Central Office  
AGENCY

Program No. 2 of 2 Programs

**DIRECT CLIENT SERVICES**

PROGRAM

	FY 2013 Expansion/Reduction of Existing Activities				
	(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>					
No. of Positions (FTE)					

	FY 2013 New Activities				
	(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants	305,000				305,000
<b>Total</b>	<b>305,000</b>				<b>305,000</b>
No. of Positions (FTE)					

	FY 2013 Total Request				
	(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants	305,000		3,536,058	250,000	4,091,058
<b>Total</b>	<b>305,000</b>		<b>3,536,058</b>	<b>250,000</b>	<b>4,091,058</b>
No. of Positions (FTE)					

Note: FY2013 Total Request = FY2012 Estimated + FY2013 Incr(Decr) for Continuation + FY2013 Expansion/Reduction of Existing Activities + FY2013 New Activities.

**PROGRAM DECISION UNITS**

Department of Mental Health - Central Office

1 - SERVICES MANAGEMENT

AGENCY

PROGRAM NAME

	A	B	C	D	E	F	G	H
EXPENDITURES:	FY 2012 Appropriation	Escalations By DFA	Non-Recurring Items	Funding Shift	Fund Other Vacancies	Benchmarks, Etc.	Fund Housing Initiative	Total Funding Change
<b>SALARIES</b>	<b>6,403,114</b>				<b>214,550</b>	<b>30,866</b>	<b>140,000</b>	<b>385,416</b>
GENERAL	3,157,369						140,000	140,000
ST.SUP.SPECIAL	379,417							
FEDERAL	2,183,328			( 400,000)	214,550	30,866		( 154,584)
OTHER	683,000			400,000				400,000
<b>TRAVEL</b>	<b>255,000</b>						<b>5,000</b>	<b>5,000</b>
GENERAL							5,000	5,000
ST.SUP.SPECIAL								
FEDERAL	10,000							
OTHER	245,000							
<b>CONTRACTUAL</b>	<b>1,517,000</b>						<b>20,000</b>	<b>20,000</b>
GENERAL							20,000	20,000
ST.SUP.SPECIAL								
FEDERAL	569,000							
OTHER	948,000							
<b>COMMODITIES</b>	<b>160,000</b>						<b>6,000</b>	<b>6,000</b>
GENERAL							6,000	6,000
ST.SUP.SPECIAL								
FEDERAL	100,000							
OTHER	60,000							
<b>CAPITAL-OTE</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>EQUIPMENT</b>	<b>12,500</b>							
GENERAL								
ST.SUP.SPECIAL								
FEDERAL	12,500							
OTHER								
<b>VEHICLES</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>WIRELESS DEV</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>SUBSIDIES</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>TOTAL</b>	<b>8,347,614</b>				<b>214,550</b>	<b>30,866</b>	<b>171,000</b>	<b>416,416</b>

**FUNDING:**

GENERAL FUNDS	3,157,369						171,000	171,000
ST.SUP.SPCL.FUNDS	379,417							
FEDERAL FUNDS	2,874,828			( 400,000)	214,550	30,866		( 154,584)
OTHER SP.FUNDS	1,936,000			400,000				400,000
<b>TOTAL</b>	<b>8,347,614</b>				<b>214,550</b>	<b>30,866</b>	<b>171,000</b>	<b>416,416</b>

**POSITIONS:**

GENERAL FTE	45.00							
ST.SUP.SPCL.FTE	5.00							
FEDERAL FTE	31.00							
OTHER SP FTE	10.00							
<b>TOTAL FTE</b>	<b>91.00</b>							

**PRIORITY LEVEL:**

	FY 2013 Total Request							
<b>EXPENDITURES:</b>								
<b>SALARIES</b>	<b>6,788,530</b>							
GENERAL	3,297,369							
ST.SUP.SPECIAL	379,417							

**PROGRAM DECISION UNITS**

Department of Mental Health - Central Office

1 - SERVICES MANAGEMENT

AGENCY

PROGRAM NAME

	I	J	K	L	M	N	O	P
FEDERAL	2,028,744							
OTHER	1,083,000							
<b>TRAVEL</b>	<b>260,000</b>							
GENERAL	5,000							
ST.SUP.SPECIAL								
FEDERAL	10,000							
OTHER	245,000							
<b>CONTRACTUAL</b>	<b>1,537,000</b>							
GENERAL	20,000							
ST.SUP.SPECIAL								
FEDERAL	569,000							
OTHER	948,000							
<b>COMMODITIES</b>	<b>166,000</b>							
GENERAL	6,000							
ST.SUP.SPECIAL								
FEDERAL	100,000							
OTHER	60,000							
<b>CAPITAL-OTE</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>EQUIPMENT</b>	<b>12,500</b>							
GENERAL								
ST.SUP.SPECIAL								
FEDERAL	12,500							
OTHER								
<b>VEHICLES</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>WIRELESS DEV</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>SUBSIDIES</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>TOTAL</b>	<b>8,764,030</b>							

**FUNDING:**

GENERAL FUNDS	3,328,369							
ST.SUP.SPCL.FUNDS	379,417							
FEDERAL FUNDS	2,720,244							
OTHER SP.FUNDS	2,336,000							
<b>TOTAL</b>	<b>8,764,030</b>							

**POSITIONS:**

GENERAL FTE	45.00							
ST.SUP.SPCL.FTE	5.00							
FEDERAL FTE	31.00							
OTHER SP FTE	10.00							
<b>TOTAL FTE</b>	<b>91.00</b>							

**PRIORITY LEVEL:**

	FY 2012 Appropriation	Escalations By DFA	Non-Recurring Items	Housing Initiative	Total Funding Change	FY 2013 Total Request		
<b>EXPENDITURES:</b>								
<b>SALARIES</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>TRAVEL</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								

**PROGRAM DECISION UNITS**

Department of Mental Health - Central Office

2 - DIRECT CLIENT SERVICES

AGENCY

PROGRAM NAME

	A	B	C	D	E	F	G	H
OTHER								
<b>CONTRACTUAL</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>COMMODITIES</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>CAPITAL-OTE</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>EQUIPMENT</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>VEHICLES</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>WIRELESS DEV</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>SUBSIDIES</b>	<b>11,786,058</b>		<b>( 8,000,000)</b>	<b>305,000</b>	<b>( 7,695,000)</b>	<b>4,091,058</b>		
GENERAL				305,000	305,000	305,000		
ST.SUP.SPECIAL								
FEDERAL	3,536,058					3,536,058		
OTHER	8,250,000		( 8,000,000)		( 8,000,000)	250,000		
<b>TOTAL</b>	<b>11,786,058</b>		<b>( 8,000,000)</b>	<b>305,000</b>	<b>( 7,695,000)</b>	<b>4,091,058</b>		

**FUNDING:**

GENERAL FUNDS				305,000	305,000	305,000		
ST.SUP.SPCL.FUNDS								
FEDERAL FUNDS	3,536,058					3,536,058		
OTHER SP.FUNDS	8,250,000		( 8,000,000)		( 8,000,000)	250,000		
<b>TOTAL</b>	<b>11,786,058</b>		<b>( 8,000,000)</b>	<b>305,000</b>	<b>( 7,695,000)</b>	<b>4,091,058</b>		

**POSITIONS:**

GENERAL FTE								
ST.SUP.SPCL.FTE								
FEDERAL FTE								
OTHER SP FTE								
<b>TOTAL FTE</b>								

**PRIORITY LEVEL:**

--	--	--	--	--	--	--	--	--

**PROGRAM NARRATIVE**

Program Data Collected in Accordance with the  
Mississippi Performance Budget and Strategic Planning Act of 1994  
(To Accompany Form MBR-1-03)

Department of Mental Health - Central Office

1 - SERVICES MANAGEMENT

AGENCY NAME

PROGRAM NAME

**I. Program Description:**

The Central Office of the Department of Mental Health is organized into the Executive Directors office and 3 bureaus: Bureau of Mental Health, Bureau of Mental Retardation, and Bureau of Administration. The Central Office is currently authorized 106 positions.

The functions of the Central Office can be summarized into 3 main areas:

1. Institutional services - DMH currently operates twelve (12) residential inpatient facilities: Mississippi State Hospital near Jackson, East Miss. State Hospital in Meridian, North Miss. State Hospital in Tupelo, South Miss. State Hospital in Purvis, Boswell Regional Center near Magee, Ellisville State School in Ellisville, Hudspeth Regional Center near Jackson, Juvenile Rehabilitation Facility in Brookhaven, North Miss. Regional Center in Oxford, South Miss. Regional Center in Long Beach, Central Miss. Residential Center in Newton and the Specialized Treatment Facility for Emotionally Disturbed Children and Adolescents on the Gulf Coast.

2. Auditing, monitoring, and certification - the Department of Mental Health licenses service providers throughout the entire state. Each service is reviewed at least twice annually and, if funded by DMH to any extent, is audited at least once annually. Most service providers receive some part of their funding either directly or indirectly through DMH. Additionally, DMH staff are available as needed to provide technical assistance to program personnel in establishing and maintaining services. SB 2100 (1997 Session) has also increased duties of this activity by requiring submission of annual operating plans and reports by subproviders subject to review and approval by DMH staff, all with the ultimate goal of making more mental health, mental retardation, and substance abuse services available in areas which are currently underserved. While SB 2100 does not mandate any new activities for which funding is not available, it does place a significant administrative burden on the Department for improved and expanded services.

3. Grants management - the Department funds nearly 500 separate and distinct grants with service providers. Each of these grants is based upon a detailed annual request submitted by the service provider which is reviewed by both program and fiscal staff prior to funding. Once funded, expenses are reimbursed based upon monthly submission of actual expenses of the service provider, with review by both program and fiscal staff prior to payment being authorized. DMH receives funds from a variety of sources, both federal and state, each with its own guidelines for management and reporting. It is the additional responsibility of this function to ensure that guidelines are being followed.

**II. Program Objective:**

The objective of the Services Management program is to ensure that clients are treated in the least restrictive environment possible with high quality, cost effective, services.

**III. Current program activities as supported by the funding in Columns 6-15 (FY 12 Estimated & FY 13 Increase/Decrease for continuations) of MBR-1-03 and designated Budget Unit Decisions columns of MBR-1-03-A:****(D) funding shift:**

Spend down \$400,000 of cash balance to replace reduced federal funds or federal funds diverted elsewhere.

**(E) Fund other vacancies:**

Funding of four remaining vacant positions, after deducting the two needed for the housing initiative.

**(F) Benchmarks, etc.:**

Eleven benchmarks for various reasons

**IV. Additional program activities that will result from increased funding requested in Columns 16-25 (MBR-1-03) and specified Budget Decision Unit Columns (MBR-1-03-A):****(G) Fund housing initiative:**

To fund two currently vacant positions for a housing initiative.

**PROGRAM NARRATIVE**

Program Data Collected in Accordance with the  
Mississippi Performance Budget and Strategic Planning Act of 1994  
(To Accompany Form MBR-1-03)

Department of Mental Health - Central Office

1 - SERVICES MANAGEMENT

AGENCY NAME

PROGRAM NAME

**PROGRAM NARRATIVE**

Program Data Collected in Accordance with the  
Mississippi Performance Budget and Strategic Planning Act of 1994  
(To Accompany Form MBR-1-03)

Department of Mental Health - Central Office

2 - DIRECT CLIENT SERVICES

AGENCY NAME

PROGRAM NAME

**I. Program Description:**

The Central Office of DMH is the conduit through which certain federal funds for persons with mental retardation and other developmental disabilities flow to various subgrantees, in the same way that the Service Budget operates with respect to federal and state funds for persons with mental illness, mental retardation, and substance abuse. The majority of the federal funds for services in this budget, prior to 2006, were from the Developmental Disabilities Grant and the Childrens Initiative Grant. Beginning with 2006, there is a significant amount of funding related to Project Recovery, a federal grant for hurricane recovery. See the narrative with federal funds sources and the budget narrative for additional information about Project Recovery.

**II. Program Objective:**

The objective of the Direct Client Services program of the Central Office is to allocate available resources in a manner which ensures that clients who are eligible for services receive the most appropriate treatment for their particular disability or illness in the least restrictive environment possible, and to ensure that such services are at least in compliance with minimum standards promulgated by funding agencies and the Department of Mental Health. Further, the Central Office also has an objective to render such assistance as is necessary or requested to enable subgrantees to render as high a quality of service as is possible within the funding resources made available.

**III. Current program activities as supported by the funding in Columns 6-15 (FY 12 Estimated & FY 13 Increase/Decrease for continuations) of MBR-1-03 and designated Budget Unit Decisions columns of MBR-1-03-A:****(C) Non-Recurring Expenses:**

Remove BP funding that will be spent in 2012 not needed in 2013. This will be spent during 2012 from money collected from BP during 2011 and included in cash balance as of July 1, 2011. Spending authority for 2012 will be escalated to accommodate it being spent.

**IV. Additional program activities that will result from increased funding requested in Columns 16-25 (MBR-1-03) and specified Budget Decision Unit Columns (MBR-1-03-A):****(D) Housing initiative:**

Housing is one of the main barriers to successful community placement. These funds, addressed in more detail in the narrative, would begin to address that need.

**PROGRAM PERFORMANCE INDICATORS AND MEASURES**  
Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic  
Planning Act of 1994

Department of Mental Health - Central Office

1 - SERVICES MANAGEMENT

AGENCY NAME

PROGRAM NAME

**PROGRAM OUTPUTS:** (This is the measure of the process necessary to carry out the goals and objectives of this program. This is the volume produced, i.e., how many people served, how many documents generated.)

	<u>FY 2011</u> <u>ACTUAL</u>	<u>FY 2012</u> <u>ESTIMATED</u>	<u>FY 2013</u> <u>PROJECTED</u>
1 State institutions operated	12.00	12.00	12.00
2 Units monitored	1,575.00	1,575.00	1,575.00
3 Grants administered	600.00	600.00	550.00

**PROGRAM EFFICIENCIES:** (This is the measure of the cost, unit cost or productivity associated with a given outcome or output. This measure indicates linkage between services and funding, i.e., cost per investigation, cost per student or number of days to complete investigation.)

	<u>FY 2011</u> <u>ACTUAL</u>	<u>FY 2012</u> <u>ESTIMATED</u>	<u>FY 2013</u> <u>PROJECTED</u>
1 Cost of services management	8,148,886.00	8,347,614.00	8,764,030.00
2 Percent of funds managed	1.20	1.20	1.20

**PROGRAM OUTCOMES:** (This is the measure of the quality or effectiveness of the services provided by this program. This measure provides an assessment of the actual impact or public benefit of your agency's actions. This is the results produced, i.e., increased customer satisfaction by x% within a 12-month period, reduce the number of traffic fatalities due to drunk drivers within a 12-month period.)

	<u>FY 2011</u> <u>ACTUAL</u>	<u>FY 2012</u> <u>ESTIMATED</u>	<u>FY 2013</u> <u>PROJECTED</u>
1 This is extremely difficult to quantify for a " services management" program. For example, DMH believes that the services rendered at each residential facility and community program are of higher quality than would be the case if each were a free-standing entity, but there is no statistical measure available to support this. Further, DMH believes that compliance with applicable standards and guidelines is higher because of the monitoring, auditing, and grants management functions of DMH than would be the case if each entity received its funding directly from funding agencies and there was no state oversight of such services but, again, there is no statistical measure available to support this. However, record monitoring and audit visits routinely result in findings that must be corrected by those agencies visited, and it can be assumed that many of the items cited would not have been self-corrected without outside influence.	1.00	1.00	1.00

**PROGRAM PERFORMANCE INDICATORS AND MEASURES**  
Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic  
Planning Act of 1994

Department of Mental Health - Central Office  
 AGENCY NAME

2 - DIRECT CLIENT SERVICES  
 PROGRAM NAME

**PROGRAM OUTPUTS:** (This is the measure of the process necessary to carry out the goals and objectives of this program. This is the volume produced, i.e., how many people served, how many documents generated.)

	<u>FY 2011</u> <u>ACTUAL</u>	<u>FY 2012</u> <u>ESTIMATED</u>	<u>FY 2013</u> <u>PROJECTED</u>
1 Performance indicator data for this program is included in performance indicator data in the Service Budget - Mental Retardation Program. It is not practical to separate the data between funding sources, and it is not reproduced here so that performance data that goes into the Appropriation Bill will not be doubled.	1.00	1.00	1.00

**PROGRAM EFFICIENCIES:** (This is the measure of the cost, unit cost or productivity associated with a given outcome or output. This measure indicates linkage between services and funding, i.e., cost per investigation, cost per student or number of days to complete investigation.)

	<u>FY 2011</u> <u>ACTUAL</u>	<u>FY 2012</u> <u>ESTIMATED</u>	<u>FY 2013</u> <u>PROJECTED</u>
1 Performance indicator data for this program is included in performance indicator data in the Service Budget - Mental Retardation Program. It is not practical to separate the data between funding sources, and it is not reproduced here so that performance data that goes into the Appropriation Bill will not be doubled.	1.00	1.00	1.00

**PROGRAM OUTCOMES:** (This is the measure of the quality or effectiveness of the services provided by this program. This measure provides an assessment of the actual impact or public benefit of your agency's actions. This is the results produced, i.e., increased customer satisfaction by x% within a 12-month period, reduce the number of traffic fatalities due to drunk drivers within a 12-month period.)

	<u>FY 2011</u> <u>ACTUAL</u>	<u>FY 2012</u> <u>ESTIMATED</u>	<u>FY 2013</u> <u>PROJECTED</u>
1 Performance indicator data for this program is included in performance indicator data in the Service Budget - Mental Retardation Program. It is not practical to separate the data between funding sources, and it is not reproduced here so that performance data that goes into the Appropriation Bill will not be doubled.	1.00	1.00	1.00

## PROGRAM 3% GENERAL FUND REDUCTION AND NARRATIVE EXPLANATION

Department of Mental Health - Central Office

	Fiscal Year 2012 Funding			FY 2012 GF PERCENT REDUCED
	Total Funds	Reduced Amount	Reduced Funding Amount	
<b>Program Name: (1) SERVICES MANAGEMENT</b>				
GENERAL	3,157,369	( 94,721)	3,062,648	( 3.00%)
ST.SUPPORT SPECIAL	379,417		379,417	
FEDERAL	2,874,828		2,874,828	
OTHER SPECIAL	1,936,000		1,936,000	
<b>TOTAL</b>	<b>8,347,614</b>	<b>( 94,721)</b>	<b>8,252,893</b>	
<b>Narrative Explanation:</b> Elimination of one or two currently filled positions with corresponding negative impact on quality and quantity of services.				
<b>Program Name: (2) DIRECT CLIENT SERVICES</b>				
GENERAL				
ST.SUPPORT SPECIAL				
FEDERAL	3,536,058		3,536,058	
OTHER SPECIAL	8,250,000		8,250,000	
<b>TOTAL</b>	<b>11,786,058</b>		<b>11,786,058</b>	
<b>Narrative Explanation:</b>				
<b>SUMMARY OF ALL PROGRAMS</b>				
GENERAL	3,157,369	( 94,721)	3,062,648	( 3.00%)
ST.SUPPORT SPECIAL	379,417		379,417	
FEDERAL	6,410,886		6,410,886	
OTHER SPECIAL	10,186,000		10,186,000	
<b>TOTAL</b>	<b>20,133,672</b>	<b>( 94,721)</b>	<b>20,038,951</b>	

## Board of Mental Health MEMBERS

Department of Mental Health - Central Office

Agency

A. Explain Rate and manner in which board members are reimbursed:

Each board member is entitled to \$40 per day and all actual and necessary expenses, including mileage, incurred in the discharge of duties.

B. Estimated number of meetings FY2012

12 regular meetings

C.	Names of Members	City, Town, Residence	Appointed By	Date of Appointment	Length of Term
1.	J. Richard Barry, JD	Meridian	Barbour	July 2005	7 years
2.	Margaret "Kea" Cassada, MD	Leland	Barbour	July 2007	7 years
3.	Manda Griffin, FNP	Houlka	Barbour	July 2011	7 years
4.	George Harrison	Coffeeville	Barbour	July 2010	7 years
5.	James Herzog, PhD	Jackson	Barbour	July 2008	7 years
6.	Robert S. Landrum	Ellisville	Barbour	July 2007	7 years
7.	John B. Perkins	Brookhaven	Barbour	July 2006	7 years
8.	Rose Roberts, LCSW	Pontotoc	Barbour	July 2005	7 years
9.	Sampat Shivangi, MD	Ridgeland	Barbour	July 2009	7 years

Identify Statutory Authority (Code Section or Executive Order Number)\*

Mississippi Code Section 41-4-3

\*If Executive Order, please attach copy.

**SCHEDULE B  
CONTRACTUAL SERVICES**

Department of Mental Health - Central Office

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013
<b>A. TUITION, REWARDS &amp; AWARDS (61010-61099)</b>			
61020 Employee Training	6,284	6,500	6,500
61030 Travel related registration	1,690	1,700	1,700
61050 Tuition	38	100	100
<b>TOTAL (A)</b>	<b>8,012</b>	<b>8,300</b>	<b>8,300</b>
<b>B. TRANSPORTATION &amp; UTILITIES (61100-61299)</b>			
61110 Postage, Box Rent, etc.	19,222	20,000	20,000
61190 Transportation of Goods not for resale	668	1,000	1,000
61210 Electricity			
61220 Gas			
61230 Water & Sewage			
61170 Public Network Access			
61123 Tel - universal service fee			
<b>TOTAL (B)</b>	<b>19,890</b>	<b>21,000</b>	<b>21,000</b>
<b>C. PUBLIC INFORMATION ((61300-61399)</b>			
61310 Advertising & Public Information	28,057	30,000	30,000
61340 Signs & Billboards			
61350 Exhibits & Displays			
<b>TOTAL (C)</b>	<b>28,057</b>	<b>30,000</b>	<b>30,000</b>
<b>D. RENTS (61400-61499)</b>			
61420 Building & Floor Space			
61430 Land			
61440 Office Equipment	35,580	37,000	37,000
61460 Other Equipment			
61470 Bureau of Buildings	257,193	257,193	257,193
61480 Exhibits, Displays & Conference Rooms	13,208	13,807	13,807
61410 Rental of storage space			
61490 Other rentals	834	1,000	1,000
<b>TOTAL (D)</b>	<b>306,815</b>	<b>309,000</b>	<b>309,000</b>
<b>E. REPAIRS &amp; SERVICES (61500-61599)</b>			
61500 Grounds, Walks, Fences & Lots			
61520 Buildings			
61530 Machinery & Field Equipment			
61540 Passenger Vehicles	5	500	500
61550 Office Equipment & Furniture	718	1,000	1,000
61580 Shop Equipment			
61590 Miscellaneous Items of Equipment			
61541 Maintenance to Motor Vehicles			
<b>TOTAL (E)</b>	<b>723</b>	<b>1,500</b>	<b>1,500</b>
<b>F. FEES, PROFESSIONAL &amp; OTHER SERVICES (61600-61699)</b>			
61606 SPAHRS accounting fees	4,148	4,500	4,500
61608 SPAHRS legal fees	7,680	10,000	10,000
61615 SAAS Fees - DFA	10,096	15,000	15,000
61616 MMRS Fees	17,169	20,000	20,000
61620 Department of Audit	1,940	2,500	2,500
61631 Attorney General	4,353	10,000	10,000
61650 State Personnel Board	13,081	13,000	13,000
6165X Personnel Services Contracts (61651-61653)	602,923	603,000	623,000

**SCHEDULE B  
CONTRACTUAL SERVICES CONTINUED**

Department of Mental Health - Central Office

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013
<b>F. FEES, PROFESSIONAL &amp; OTHER SERVICES (61600-61699)</b>			
61660 Court Costs & Court Reporters			
61670 Laboratory & Testing Fees			
61690 Other Fees & Services			
61617 SPAHRS Fees - DFA			
61618 Merlin Fees DFA			
61661 Recording and Notary Fees			
61680 Temporary Employment Fees			
61690 Other fees and services	45,938	46,000	46,000
61661 Notary Fees			
61658 Personnel Services Contracts other fees SPAHRS			
61682 Contract worker client/patient			
61683 Contract worker SPAHRS matching			
61606 Accounting SPAHRS worker			
61608 Legal SPAHRS worker			
<b>TOTAL (F)</b>	<b>707,328</b>	<b>724,000</b>	<b>744,000</b>
<b>G. OTHER CONTRACTUAL SERVICES (61700-61899)</b>			
61710 Insurance & Fidelity Bonds	19,915	20,000	20,000
61715 Insurance Computer Equipment ITS			
61720 Membership Dues			
61721 Subscriptions			
61700 Liability Insurance Pool	19,954	20,000	20,000
61718 Bank Service Charges			
61730 Laundry and towel service	988	1,000	1,000
61800 Procurement card items	14,489	15,000	15,000
<b>TOTAL (G)</b>	<b>55,346</b>	<b>56,000</b>	<b>56,000</b>
<b>H. INFORMATION TECHNOLOGY (61900-61990)</b>			
61902 IS Fees - Outside Vendor	113,745	114,000	114,000
61905 IS Fees - ITS	27,152	27,000	27,000
61915 IS Training/Education ITS	35,450	36,000	36,000
61917 Service Charges Paid to State Computer Center	55,064	55,000	55,000
61913 Data Entry			
61921 Software Acquisition	79,229	80,000	80,000
6193X IS Related Rentals (61932-61938)			
61961 Repair, Maintenance & Service of IS Equipment	960	1,000	1,000
61980 Software Maintenance			
61962 Maint. of Computer System			
61972 CT MT Computer System			
61923 Basic Telephone ITS	37,114	38,000	38,000
61925 Long Distance ITS	3,491	4,000	4,000
61928 Public Network Access Outside Vendor			
61939 Cell Use Outside Vendor	697	1,000	1,000
61922 Basic phone outside vendor			
61962 Maint and repair of communication systems			
61927 Private Data Line Monthly Charges - ITS	3,651	4,000	4,000
61941 Satellite voice services	127	200	200
61980 IS software maint outside vendor			
<b>TOTAL (H)</b>	<b>356,680</b>	<b>360,200</b>	<b>360,200</b>

**SCHEDULE B  
CONTRACTUAL SERVICES CONTINUED**

Department of Mental Health - Central Office

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013
<b>I. OTHER (61991-61999)</b>			
61998 Prior Year Expense (61997-61998)	3,510	4,000	4,000
61992 SPAHRS travel related contractual	39		
61994 PC Exp. Contract	2,535	3,000	3,000
<b>TOTAL (I)</b>	<b>6,084</b>	<b>7,000</b>	<b>7,000</b>
<b>GRAND TOTAL</b> <i>(Enter on Line I-B of Form MBR-1)</i>	<b>1,488,935</b>	<b>1,517,000</b>	<b>1,537,000</b>
<b>FUNDING SUMMARY:</b>			
GENERAL FUNDS			20,000
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS	589,418	569,000	569,000
OTHER SPECIAL FUNDS	899,517	948,000	948,000
<b>TOTAL FUNDS</b>	<b>1,488,935</b>	<b>1,517,000</b>	<b>1,537,000</b>

**SCHEDULE C  
COMMODITIES**

Department of Mental Health - Central Office  
Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013
<b>A. MAINTENANCE &amp; CONSTR. MATERIALS &amp; SUPPLIES (62010-62099)</b>			
62040 Lumber Parts			
62050 Steel & Other Metals			
62060 Paints			
<b>Total (A)</b>			
<b>B. PRINTING &amp; OFFICE SUPPLIES &amp; MATERIALS (62100-62199)</b>			
62110 Printing Binding	13,345	14,000	18,000
62130 Office Supplies & Materials	6,438	7,000	8,000
62140 Paper Supplies	6,754	7,000	8,000
62150 Maps, Manuals, Library Books	4,035	4,000	4,000
62160 Office Equipment (not capital outlay)	813	1,000	1,000
62120 Duplicating supplies			
<b>Total (B)</b>	<b>31,385</b>	<b>33,000</b>	<b>39,000</b>
<b>C. EQUIPMENT REPAIR PARTS, SUPPLIES &amp; ACCES. (62200-62299)</b>			
62210 Fuels - Gasoline	2,031	2,500	2,500
62251 Repair Vehicle		1,000	1,000
62270 Radio & TV Supply & Repair			
62290 Other Equipment Repair Parts			
62271 Comm. System Repair parts not added to exist system ca			
<b>Total (C)</b>	<b>2,031</b>	<b>3,500</b>	<b>3,500</b>
<b>D. PROFESSIONAL &amp; SCI. SUPPLIES AND MATERIALS (62300-62399)</b>			
62330 Photographic Supplies	44		
62340 Drugs & Chemicals - Medical & Lab Use			
62390 Other Professional Scientific			
62331 Film processing			
62350 Classroom Instr. Materials		1,000	1,000
<b>Total (D)</b>	<b>44</b>	<b>1,000</b>	<b>1,000</b>
<b>E. OTHER SUPPLIES &amp; MATERIALS (62400-62999)</b>			
62420 Hardware, Plumbing & Electrical	66		
62450 Janitor Supplies & Cleaning			
62460 Wearing Material			
62475 Food	59,833	60,000	60,000
62520 Decal Signs			
62530 Uniforms & Wearing Apparel			
62560 Eating Utensils			
62590 Other Supplies & Materials	279	500	500
62595 Other Equipment (less than \$500)			
62998 Prior Year Exp.			
62994 PC Exp. Comm.	52		
62800 Purchasing Card Comm.	59,850	60,000	60,000
62475 Food for business meetings			
62555 Info. System Repair	1,880	2,000	2,000
62993 Reimbursable travel - commodities			
<b>Total (E)</b>	<b>121,960</b>	<b>122,500</b>	<b>122,500</b>

**SCHEDULE C  
COMMODITIES CONTINUED**

Department of Mental Health - Central Office  
Name of Agency \_\_\_\_\_

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013
<b>GRAND TOTAL (A, B, C, D &amp; E)</b> <i>(Enter on Line I-C of Form MBR-1)</i>	<b>155,420</b>	<b>160,000</b>	<b>166,000</b>
<b>FUNDING SUMMARY:</b>			
GENERAL FUNDS			6,000
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS	45,050	100,000	100,000
OTHER SPECIAL FUNDS	110,370	60,000	60,000
<b>TOTAL FUNDS</b>	<b>155,420</b>	<b>160,000</b>	<b>166,000</b>

**SCHEDULE D-1  
CAPITAL OUTLAY  
OTHER THAN EQUIPMENT**

Department of Mental Health - Central Office  
Name of Agency \_\_\_\_\_

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013
<b>A. LANDS (63100-63199)</b>			
63110 Land for Buildings			
63120 Land for Right-of-Way			
63130 Land for Aggregates			
63170 Land Purchased for Other Purposes			
<b>TOTAL (A)</b>			
<b>B. BUILDINGS &amp; IMPROVEMENTS (63200-63299)</b>			
63250 Buildings - Purchased, Constructed, Remodeled			
<b>TOTAL (B)</b>			
<b>C. INFRASTRUCTURE &amp; OTHER (63500-63999)</b>			
635XX Other			
<b>TOTAL (C)</b>			
<b>GRAND TOTAL</b> <i>(Enter on Line I-D-1 of Form MBR-1)</i>			
<b>FUNDING SUMMARY:</b>			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
<b>TOTAL FUNDS</b>			

**SCHEDULE D-2  
CAPITAL OUTLAY EQUIPMENT**

Department of Mental Health - Central Office

Name of Agency

EQUIPMENT BY ITEM	Act. FY Ending June 30, 2011		Est. FY Ending June 30, 2012		Req. FY Ending June 30, 2013		
	No. of Units	Total Cost	No. of Units	Total Cost	No. of Units	Cost Per Unit	Total Cost
<b>A. VEHICLES (see form MBR-1-D-3)</b>							
<b>C. OFFICE MACHINES, FURNITURE, FIXTURES, EQUIP.</b>							
digital camera							
conference furniture							
postage mailer							
<b>TOTAL (C)</b>							
<b>D. IS EQUIPMENT (DP &amp; TELECOMMUNICATIONS)</b>							
laptop computers	11	13,036	10	12,500	10	1,250	12,500
desktop computers	1	1,249					
projector	1	1,205					
<b>TOTAL (D)</b>		<b>15,490</b>		<b>12,500</b>			<b>12,500</b>
<b>E. EQUIPMENT - LEASE PURCHASE (63460-63476)</b>							
634XX Lease Purchases							
<b>TOTAL (E)</b>							
<b>F. OTHER EQUIPMENT</b>							
3 projectors							
3 printers							
<b>TOTAL (F)</b>							
<b>GRAND TOTAL</b> <i>(Enter on Line I-D-2 of Form MBR-1)</i>		<b>15,490</b>		<b>12,500</b>			<b>12,500</b>
<b>FUNDING SUMMARY:</b>							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS		11,921		12,500			12,500
OTHER SPECIAL FUNDS		3,569					
<b>TOTAL FUNDS</b>		<b>15,490</b>		<b>12,500</b>			<b>12,500</b>

**SCHEDULE D-3  
PASSENGER/WORK VEHICLES**

Department of Mental Health - Central Office

Name of Agency \_\_\_\_\_

MINOR OBJECT OF EXPENDITURE	Vehicle Inventory	FY Ending June 30, 2011		FY Ending June 30, 2012		FY Ending June 30, 2013	
	June 30, 2011	No. of Vehicles	Actual Cost	No. of Vehicles	Estimated Cost	No. of Vehicles	Requested Cost
<b>A. PASSENGER &amp; WORK VEHICLES (63310, 63390-63400)</b>							
63310 Automobile, Compact Sedan (AU CS)	2						
63310 Automobile, Full Size Sedan (AU FS)							
63310 Automobile, Mid Size Sedan (AU MS)							
63310 Automobile, Mid Size Station Wagon (AU MW)							
63310 Automobile Utility (AU UT)							
63390 Truck, Carry-All (TK CA)							
63390 Truck, Compact Pickup (TK CU)							
63390 Truck, Dump Bed (TK DU)							
63390 Truck, Medium Duty 2.5 Ton (TK MD)							
63390 Truck, Mid Size Pickup (TK MU)							
63391 Truck, Heavy Duty 5 Ton (TK HD)							
63391 Truck, Heavy Duty Pickup (TK HU)							
63392 Sport Utility Vehicle (TK SU)							
63393 Van, Cargo (VN CD)							
63393 Van, Full Size (VN FV)							
63393 Van, Mid Size (VN MV)							
63400 Other Vehicles							
<b>TOTAL (A)</b>	<b>2</b>						
<b>B. BETTERMENTS OR ACCESSORIES FOR VEHICLES (63395)</b>							
63395 Betterments or Accessories for Vehicles							
<b>TOTAL (B)</b>							
<b>GRAND TOTAL</b> <i>(Enter on Line I-D-3 of Form MBR-1)</i>							
<b>FUNDING SUMMARY:</b>							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS							
<b>TOTAL FUNDS</b>							

**SCHEDULE D-4  
WIRELESS COMMUNICATION DEVICES**

Department of Mental Health - Central Office  
Name of Agency \_\_\_\_\_

MINOR OBJECT OF EXPENDITURE	Device Inventory June 30, 2011	Act FY Ending June 30, 2011		Est FY Ending June 30, 2012		Req FY Ending June 30, 2013	
		No. of Devices	Actual Cost	No. of Devices	Estimated Cost	No. of Devices	Requested Cost
<b>A. CELLULAR PHONES (63435)</b>							
63435 Cellular Phones							
DMH currently has 3 cellular phones in inventory, all 3 of which are assigned. Additionally, several users have (and use for work) their personal cell phones. DMH has not purchased any phones, electing to get the free phone that comes with the service. This is what will happen with any future DMH acquired phones.							
<b>Total (A)</b>							
<b>B. PAGERS (63434)</b>							
63434 Pagers, Paging Equipment							
DMH Central Office has none of these things.							
<b>Total (B)</b>							
<b>C. WIRELESS PERSONAL DIGITAL ASSISTANTS (63435)</b>							
63435 Wireless PDAs, Blackberry, etc							
DMH Central Office has none of these things.							
<b>Total (C)</b>							
<b>GRAND TOTAL</b> <i>(Enter on Line I-D-4 of Form MBR-1)</i>							
<b>FUNDING SUMMARY:</b>							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS							
<b>TOTAL FUNDS</b>							

**SCHEDULE E  
SUBSIDIES, LOANS & GRANT**

Department of Mental Health - Central Office

Name of Agency \_\_\_\_\_

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013
<b>A. SCHOOL GRANTS TO COUNTIES &amp; MUNICIPALITIES (64000-64599)</b>			
64790 Other grants to non government			
<b>TOTAL (A)</b>			
<b>B. GRANTS TO I.H.L. &amp; OTHER POLITICAL SUBDIVISIONS (64600-64699)</b>			
64690 Other	685,328	700,000	700,000
<b>TOTAL (B)</b>	<b>685,328</b>	<b>700,000</b>	<b>700,000</b>
<b>C. GRANTS TO NON-GOVERNMENT INSTNS &amp; INDS (64700-64999)</b>			
64790 Other grants to non government	10,225,439	2,790,058	3,095,058
64790 Escalations of BP cash carryforward to 2012		8,000,000	
<b>TOTAL (C)</b>	<b>10,225,439</b>	<b>10,790,058</b>	<b>3,095,058</b>
<b>D. DEBT SERVICE &amp; JUDGEMENTS (65000-65399)</b>			
<b>TOTAL (D)</b>			
<b>E. OTHER (66000-89999)</b>			
89160 Transfers	10,644	11,000	11,000
89150 Transfers	281,220	285,000	285,000
<b>TOTAL (E)</b>	<b>291,864</b>	<b>296,000</b>	<b>296,000</b>
<b>GRAND TOTAL</b> <i>(Enter on Line I-E of Form MBR-1)</i>	11,202,631	11,786,058	4,091,058
<b>FUNDING SUMMARY:</b>			
GENERAL FUNDS			305,000
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS	6,236,394	3,536,058	3,536,058
OTHER SPECIAL FUNDS	4,966,237	8,250,000	250,000
<b>TOTAL FUNDS</b>	<b>11,202,631</b>	<b>11,786,058</b>	<b>4,091,058</b>

**NARRATIVE  
2013 BUDGET REQUEST**

Department of Mental Health - Central Office

Name of Agency

The Central Office of DMH has 91 authorized positions, 85 of which were filled when this budget request was prepared, to oversee an agency with annual operating expenditures of around \$600 million and around 8500 employees. Included in the operating expenditures is about \$80 million in grant and other funds handled through various budgets, the main one being the Service Budget.

During FYE 6/30/11, the Central Office collected \$12 million from BP related to the Deepwater Horizon oil spill. We have until June 30, 2012, to expend those funds on relief of damages or injuries related to the oil spill. As of June 30, 2011, after the lapse period, we will have about \$8 million remaining in cash. We are projecting to expend that during FYE 6/30/12 and will escalate our spending authority accordingly. However, that will not recur in 2013.

This table reconciles the 2012 estimate to the 2013 request:

Total 2012 estimate - \$20,133,672  
Less: non recurring BP (spend down cash) - (\$8,000,000)  
Plus: general funds for housing initiative - \$476,000  
Plus: special funds for vacancies (spend down cash) - \$214,550  
Plus: special funds for benchmarks (spend down cash) - \$30,866  
Total 2013 request - \$12,855,088

Since increases from general funds receive the most attention, the next several paragraphs will address the \$476,000 increase for the housing initiative.

Recognizing that safe, affordable housing is one of the main obstacles to individuals with disabilities' successful transition to and recovery in the community (transportation being another), the Department of Mental Health seeks funding to create a housing assistance program patterned after similar programs in others states. This italicized text could be taken out of the written request to shorten: The framework for program planning has focused on:

*Affordability: (1) increasing access to existing rental units with either project-based or portable rent subsidies (vouchers); (2) expanding the supply of deeply affordable scattered site housing units with mainstream housing finance mechanisms, dedicated to serving individuals with serious and long-term disabilities;*

*Support Services: examining services, supports, systems and reimbursement mechanisms needed to assist individuals to access and retain permanent supported housing in the community; and,*

*Alignment of Housing and Supports, both at the systems level (e.g., interagency policies and funding) and at the service level to assure linkage of individuals with disabilities to affordable housing units that meet their needs and preferences, with the right support services, as affordable units become available.*

#### Infrastructure Development

When fully operational, the program will require a state level coordinator, an administrative assistant, and, ultimately, three (3) regional coordinators. Their duties will include administering housing assistance funding provided by the Legislature to DMH, as well as building on collaborative efforts to establish a regional infrastructure. This infrastructure would provide a mechanism for engaging local partners in collaborative efforts to: (1) increase access to existing quality housing by people with disabilities; and, (2) increase coordination among public and private agencies involved in preserving, improving or increasing housing options to meet unique community needs; and, (3) plan for and seek additional housing and support service financing, as funds become available. The first regional housing coordinator will also work with the state coordinator and local housing and support services providers to develop and pilot job functions of a local housing specialist. Additional funding will be requested in future years to contract with local providers to provide housing specialist services. Housing specialists would serve as liaisons

**NARRATIVE  
2013 BUDGET REQUEST**

Department of Mental Health - Central Office

Name of Agency

between providers of housing/housing assistance and mental health service providers in pre-tenancy and subsequent activities that support individuals in maintaining a stable home in the community. Ideally, housing specialists would be available in all 15 CMHC regions, but minimally, in association with the eight (8) community-based crisis stabilization units. (Projected future cost: \$50,000 per housing specialist.)

Tentative budget range, depending on education and experience, for personnel, including fringe benefits:

State level coordinator - \$82,000 to \$106,000

Administrative assistant - \$32,000 to \$40,000

Regional coordinators - \$58,000 to \$69,000 each; total \$174,000 to \$207,000

Total personnel, including fringe benefits - \$288,000 to \$353,000

But that's when the program is fully operational. For the first year (FYE 6/30/13), DMH is seeking funding for: (1) one State-level housing coordinator (1) position at an estimated salary and fringe level of \$82,000; and (2) one regional coordinator at an estimated salary and fringe level of \$58,000. Travel and other costs associated with the coordinator positions are estimated to be \$31,000, of which travel is estimated to be \$5,000. Travel costs may be more than average for at least the first year or two of the program as the staff hired receive training at regional meetings and travel statewide to facilitate local and regional collaboration among providers of housing/housing assistance and service providers. Collaborative work with state-level housing partners will also continue, such as development of cross-training opportunities for housing providers and support services providers.

#### Bridge Subsidy Program

Preventing institutionalization of individuals with mental illness and other disabilities is a major goal reflected in the DMH Strategic Plan and is, generally, less expensive than institutionalization. DMH is also seeking funding for "The Mississippi Bridge Subsidy" program. This program is a housing initiative modeled on similar programs in other states that seeks to provide transitional funding (the "bridge") so that consumers of services provided through the public mental health system with no place to live can find a place while awaiting other housing assistance. The idea is that there are other programs available to provide long term housing assistance to individuals with disabilities with low or very low incomes, but very limited financial assistance is available for utility deposits, minimal furnishings, and other "start up" expenditures everybody has when getting their first place to live, nor is there a stable funding source for rent while the person awaits an opening in federally subsidized housing. The state funding will provide that "bridge." The bridge would facilitate linking individuals with safe, affordable housing, including rent subsidized housing administered by public housing authorities if their income levels fall within guidelines for receiving such assistance.

Projections for rent subsidies for the first year assume the number of clients enrolled will increase each month, beginning with five the first month and increasing to 45 (initial capacity) by the sixth month of the fiscal year. Rent subsidies are based on each tenant contributing 30% of his or her Supplemental Security Income (SSI) level with the subsidy contributing the difference between that amount and fair market rents. Using current SSI levels and current market rent values, each subsidy is estimated to be \$469 per month. Additionally, DMH anticipates working with local housing providers, including local public housing authorities, to implement the bridge subsidy program. Mechanisms, such as (but not limited to) contracting with housing authorities are being investigated to maximize administrative efficiency of the program. (Housing authorities typically receive 10% or a little more of the subsidies as compensation for that work.) Since the request year is one year out, DMH is requesting \$255,000 for the first year (this includes a one time cost of \$1,000 per person for deposits). All of those tenants will be enrolled for a full year the following year, meaning rent subsidies will increase to \$320,000, and funding for the first regional coordinator may also be requested. Also, some part of the funding might be used to assist tenants with minimal furnishings if actual costs for everything else do not consume the full amount requested and received.

**NARRATIVE  
2013 BUDGET REQUEST**

Department of Mental Health - Central Office  
Name of Agency

**Housing Locator Development**

Development of a web-based housing locator service, preferably with call center support, will enhance individuals' and caseworkers' access to timely information to help them find safe and affordable housing that meets individual needs and preferences. Projected cost for the first year to build and launch the site and provide related administrative, training, and support is \$50,000. (Ideally, the initial and subsequent years' support costs might be shared by housing and support service partners using the site to list and/or access properties).

**Summary:**

Total requested for initial year is \$476,000: \$82,000 for one (1) state level housing coordinator position, \$58,000 for one regional housing coordinator, \$31,000 for travel and other operating costs associated with coordinators; \$255,000 for rent subsidies, deposits, and minimal furnishing/assistance; and \$50,000 for design and first-year implementation/support of housing locator service.

The special funds increases requested are all from spending down cash balance.

We have, at the time this narrative is being prepared, 85 filled PINs. We have 91 authorized. We wish to fill 2 for the housing initiative using state general funds, and we're asking for special funds authority, funded with spend down of cash balance, to fill the other 4. 91 filled positions is really not too much for an agency with responsibilities that we have, and we believe we are not doing a good enough job in monitoring and improving services with our current staff. We're doing the best we can, but an additional 4 filled positions would enable us to do the job we believe we're expected to do as well as we believe we're expected to do it.

We would also like to award these benchmarks in 2013 (if not sooner, if money can be found to fund them; all figures include incremental fringe):

- PIN 83, Certified Public Manager (CPM), 5%, \$3630
- PIN 219, CPM, 5%, \$3363
- PIN 199, Doctoral degree, 5%, \$3366
- PIN 50, Doctoral Degree, 5%, \$4422
- Pin 128, MHMR Administrator, 3%, \$2436
- PIN 48, Certified Nursing Home Administrator, 5%, \$5219
- PIN 85, Administrative Support Certification Program (ASCP), 1%, \$367 (one level)
- PIN 25, ASCP, 1%, \$417 (one level)
- PIN 86, ASCP, 5%, \$2225 (all three levels)
- PIN 3, Master's degree, 5%, \$2685
- PIN 135, Master's degree, 5%, 2736
- Total - \$30,866

**OUT-OF-STATE TRAVEL  
FISCAL YEAR 2011**

Department of Mental Health - Central Office

Agency Name

Note: All expenditures recorded on this form must be totaled and said total must agree with the out-of-state travel amount indicated for FY 2011 on Form Mbr-1, line I.A.2.b.

Employee's Name	Destination	Purpose	Travel Cost	Funding Source
Margaret Allen	Pittsburg, PA	2011 CSTE Annual Conference	843	3371
David Armstrong	Atlanta, GA	Meeting with America Work & GA Hospital Offic	445	3371
Jackie Chatmon	Washington, DC	2010 Annual Training Institutes, System of Ca	1,296	3371
Jackie Chatmon	Bethesda, MA	NNED Learn 2011 Conference	306	3371
Jackie Chatmon	Chicago, IL	Expanding & Sustaining Society Conference	452	3371
Joseph Foster	Washington, DC	2010 Annual Training Institutes, System of Ca	1,239	3371
Joseph Foster	Washington, DC	Mental Health Conference	33	3371
Joseph Foster	Tampa, FL	24th Annual Children's Mental Health R&P Conf	1,301	3371
Willis Garrison	Washington, DC	2010 Annual Training Institutes, System of Ca	1,239	3371
Willis Garrison	Glendale, AZ	Rural Behavioral Health Symposium	1,212	3371
Willis Garrison	San Diego, CA	Natl. Council on Mental Health & Addictions C	1,915	3371
Willis Garrison	Chicago, IL	Expanding & Sustaining Society Conference	452	3371
Edith Hayles	Orlando, FL	2010 NACDD Annual Conference	676	3371
Edith Hayles	Orlando, FL	ADD'S Envisioning the Future Summit Series Co	946	3371
Edith Hayles	Baton Rouge, LA	Louisiana DD Council Training	487	3371
Edith Hayles	Washington, DC	2011 Disability Policy Seminar	1,755	3371
Edith Hayles	Orlando, FL	2010 Annual Conf.: Honoring Our Past	299	3371
Edith Hayles	Atlanta, GA	Envisioning the Future: Allies in Self Advocac	1,126	3371
Sherry Hegwood	Raleigh, NC	Southern States MHSIP User GOUR SOSMUG Conf.	760	3371
Latoya Hood	Rockville, MD	DASIS Regional Meeting	1,065	3371
James Hurley	Seattle, WA	22nd Annual APSE National Conference	1,645	3371
Jake Hutchins	Atlanta, GA	Meeting with America Work & GA Hospital Offic	424	3371
Cynthia Johnson	Atlanta, GA	Meeting with America Work & GA Hospital Offic	400	3371
Debbie Jordan	Orlando, FL	2010 NACDD Annual Conference	650	3371
Debbie Jordan	Orlando, FL	2010 Annual Conf.: Honoring Our Past	299	3371
Debbie Jordan	Baton Rouge, LA	Louisiana DD Council Training	503	3371
Becky Kelly	Washington, DC	2010 Annual Training Institutes, System of Ca	1,247	3371
Becky Kelly	Tampa, FL	24th Annual Children's Mental Health R&P Conf	1,386	3371
Becky Kelly	Chicago, IL	Expanding & Sustaining Society Conference	452	3371
Joseph Maury	Washington, DC	2010 Annual Training Institutes, System of Ca	1,782	3371
Joseph Maury	Glendale, AZ	Rural Behavioral Health Symposium	1,336	3371
Joseph Maury	Atlanta, GA	National Federation of Families Conference	1,023	3371
Joseph Maury	Denver, CO	National Pathways to Adulthood Conference	1,507	3371
Joseph Maury	Seattle, WA	22nd Annual APSE National Conference	1,619	3371
Joseph Maury	Chicago, IL	Expanding & Sustaining Society Conference	452	3371
Diana Mikula	Atlanta, GA	Meeting with America Work & GA Hospital Offic	383	3371
Dwayne Nelson	Washington, DC	2010 Annual Training Institutes, System of Ca	1,534	3371
Dwayne Nelson	Fayetteville, NC	Applied Suicide Intervention Skills Training	764	3371

**OUT-OF-STATE TRAVEL  
FISCAL YEAR 2011**

Department of Mental Health - Central Office

Agency Name

Note: All expenditures recorded on this form must be totaled and said total must agree with the out-of-state travel amount indicated for FY 2011 on Form Mbr-1, line I.A.2.b.

Employee's Name	Destination	Purpose	Travel Cost	Funding Source
Sandra Parks	Washington, DC	2010 Annual Training Institutes, System of Ca	770	3371
Sandra Parks	San Diego, CA	SS/HS Strategic Planning for Sustainability C	1,161	3371
Albertstein Pickett	Washington, DC	2010 Annual Training Institutes, System of Ca	1,320	3371
Albertstein Pickett	Glendale, AZ	Rural Behavioral Health Symposium	1,064	3371
Albertstein Pickett	San Diego, CA	Stigma - Discrimination & Disparities 2011 Co	1,290	3371
Scott Sumrall	Chalmette, LA	Behavioral Health Summit	203	3371
Scott Sumrall	New Orleans, LA	Oil Spill Working Session	382	3371
Scott Sumrall	Chalmette, LA-Rescheduled	Behavioral Health Summit	203	3371
Scott Sumrall	New Orleans, LA	Tri-State Consortium Meeting for SERG Funds	429	3371
Jo Turlington	Phoenix, AZ	2011 Building FASD State Systems Conference	1,042	3371
Anne Vancleave	Jacksonville, AL	39th Annual AL/MS Social Work Education Conf.	121	3371
Misty Waldrop	Atlanta, GA	National Federation of Families Conference	531	3371
Misty Waldrop	Denver, CO	National Pathways to Adulthood Conference	1,473	3371
Misty Waldrop	Chicago, IL	Expanding & Sustaining Society Conference	452	3371
<b>Total Out of State Travel Cost</b>			<b>\$45,694</b>	

**FEES, PROFESSIONAL AND OTHER SERVICES**  
**(EXPENDITURE CODES 61600-61699)**

Department of Mental Health - Central Office

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013	Fund Num.
61606 SPAHRS accounting fees					
SPAHRS accounting fees / accounting services		4,148	4,500	4,500	3371
<i>Comp. Rate: \$4148 per year</i>					
<b>TOTAL 61606 SPAHRS accounting fees</b>		<u><u>4,148</u></u>	<u><u>4,500</u></u>	<u><u>4,500</u></u>	
61608 SPAHRS legal fees					
SPAHRS legal fees / Legal services		7,680	10,000	10,000	3371
<i>Comp. Rate: \$7680 per year</i>					
<b>TOTAL 61608 SPAHRS legal fees</b>		<u><u>7,680</u></u>	<u><u>10,000</u></u>	<u><u>10,000</u></u>	
61615 SAAS Fees - DFA					
SAAS fees DFA / SAAS services		10,096	15,000	15,000	3371
<i>Comp. Rate: 900 ± a month</i>					
<b>TOTAL 61615 SAAS Fees - DFA</b>		<u><u>10,096</u></u>	<u><u>15,000</u></u>	<u><u>15,000</u></u>	
61616 MMRS Fees					
MMRS fees paid to DFA / administrative services		17,169	20,000	20,000	3371
<i>Comp. Rate: 1500± per month</i>					
<b>TOTAL 61616 MMRS Fees</b>		<u><u>17,169</u></u>	<u><u>20,000</u></u>	<u><u>20,000</u></u>	
61620 Department of Audit					
State Department of Audit / auditing		1,940	2,500	2,500	3371
<i>Comp. Rate: \$45 per hour</i>					
<b>TOTAL 61620 Department of Audit</b>		<u><u>1,940</u></u>	<u><u>2,500</u></u>	<u><u>2,500</u></u>	
61631 Attorney General					
Attorney General / legal services		4,353	10,000	10,000	3371
<i>Comp. Rate: \$65 per hour</i>					
<b>TOTAL 61631 Attorney General</b>		<u><u>4,353</u></u>	<u><u>10,000</u></u>	<u><u>10,000</u></u>	
61650 State Personnel Board					
State Personnel Board / personnel admin.		13,081	13,000	13,000	3371
<i>Comp. Rate: \$140 per employee</i>					
<b>TOTAL 61650 State Personnel Board</b>		<u><u>13,081</u></u>	<u><u>13,000</u></u>	<u><u>13,000</u></u>	
6165X Personnel Services Contracts (61651-61653)					
John Bartkowski / PSIG consulting		35,000			3371
<i>Comp. Rate: \$2916.67 per mon</i>					
Joe Blackburn / DD consulting		20,656			3371
<i>Comp. Rate: \$4260 per month</i>					
Linda A Brown / Peer consultant		991			3371
<i>Comp. Rate: \$15 per hour</i>					
Julie Coffey Schumacher / Miss. School consulting		400			3371
<i>Comp. Rate: one time fee</i>					
Franklin Scott Coffee / Miss. School consulting		400			3371
<i>Comp. Rate: one time fee</i>					
Essential Learning / Employee training		34,096			3371
<i>Comp. Rate: \$95 per hour</i>					
Global Strategies / Transportation initiative		48,500			3371
<i>Comp. Rate: engagement fee</i>					

**FEES, PROFESSIONAL AND OTHER SERVICES**

Department of Mental Health - Central Office

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013	Fund Num.
Kim L. Gratz / Miss. School consulting <i>Comp. Rate: one time fee</i>		400			3371
Insight consulting / MTOP and FOCUS <i>Comp. Rate: \$95 per hour avg</i>		5,855			3371
IHL / TTIC consulting <i>Comp. Rate: one time fee</i>		1,000			3371
J Chad Prof Training / Miss. School consulting <i>Comp. Rate: one time fee</i>		1,500			3371
Joe Kinnan / CPEB <i>Comp. Rate: \$1000 ± per month</i>		12,490			3371
John McAndrew / Miss. School consulting <i>Comp. Rate: one time fee</i>		800			3371
Sandra Queen / Miss. School consulting <i>Comp. Rate: one time fee</i>		1,600			3371
Simons Consulting / TTIC <i>Comp. Rate: \$130 an hour</i>		34,960			3371
Melanie Spector / Miss. School <i>Comp. Rate: one time fee</i>		800			3371
Alline Talmage / Miss. School <i>Comp. Rate: one time fee</i>		400			3371
Technical Assistance / TTIC <i>Comp. Rate: \$3657 per month</i>		43,880			3371
Counseling Center / EAP <i>Comp. Rate: \$330 per qtr</i>		990			3371
Joseph Washington Group / Miss. School <i>Comp. Rate: one time fee</i>		2,000			3371
Sharon Topping / FASD consulting <i>Comp. Rate: \$3375 per qtr</i>		13,500			3371
Matthew Tull / Miss. School <i>Comp. Rate: one time fee</i>		400			3371
Whitten Group / FOCUS <i>Comp. Rate: \$125 per hour avg</i>		5,075			3371
Xu Xiaohu / PSIG <i>Comp. Rate: \$2917 per month</i>		35,000			3371
Stephen Sroka / Miss. School <i>Comp. Rate: one time fee</i>		800			3371
Mary Allsup / MH Planning council <i>Comp. Rate: actual travel</i>		655			3371
American Express / DD council <i>Comp. Rate: actual travel</i>		5,762			3371
ARC of Miss / MH planning council <i>Comp. Rate: actual travel</i>		70			3371
Teresa Ayers / DD council <i>Comp. Rate: actual travel</i>		491			3371
Kandice Bass / Focus rooms <i>Comp. Rate: \$81 each</i>		201			3371
Iris Bissell / Pre eval training <i>Comp. Rate: actual travel</i>		33			3371
Linda Bradley / DD council <i>Comp. Rate: actual travel</i>		212			3371
Deborah Brockaway / DD council <i>Comp. Rate: actual travel</i>		287			3371

**FEES, PROFESSIONAL AND OTHER SERVICES**

Department of Mental Health - Central Office

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013	Fund Num.
Amanda Leigh Brown / DD council <i>Comp. Rate: actual travel</i>		31			3371
Sandra Caron / Miss. School <i>Comp. Rate: actual travel</i>		384			3371
Kimberly Carter / DD council <i>Comp. Rate: actual travel</i>		237			3371
Mark Chaney / DD council <i>Comp. Rate: actual travel</i>		122			3371
County Line Hotel / MH planning council <i>Comp. Rate: actual travel</i>		12,699			3371
Kay Daneault / Miss. School <i>Comp. Rate: actual travel</i>		157			3371
Lekesha Davis / MH planning council <i>Comp. Rate: actual travel</i>		153			3371
Johnice Dickerson / Miss. School <i>Comp. Rate: actual travel</i>		31			3371
Myrna Douglas / DD council <i>Comp. Rate: actual travel</i>	Y	878			3371
Downtown Oxford Inn / MH planning council <i>Comp. Rate: actual travel</i>		70			3371
Lori Drones / MTOP lodging <i>Comp. Rate: \$154.22 each</i>		161			3371
Richard Duggin / MH planning council <i>Comp. Rate: actual travel</i>		286			3371
Duncan Gray Camp / Miss. School <i>Comp. Rate: actual travel</i>		9,569			3371
Tonia Easley / Alzheimers planning council <i>Comp. Rate: actual travel</i>	Y	133			3371
Alina Evans / MH planning council <i>Comp. Rate: actual travel</i>		30			3371
Marc Fomby / DD planning council <i>Comp. Rate: actual travel</i>		222			3371
Thelma Freeman / MH planning council <i>Comp. Rate: actual travel</i>		30			3371
James Gallaspy / Caring for Sr. Adults conf. <i>Comp. Rate: actual travel</i>		279			3371
Nancy Garmon / DD council <i>Comp. Rate: actual travel</i>		30			3371
Chadwick Garrard / DD council <i>Comp. Rate: actual travel</i>		279			3371
Erica Golden / DD council <i>Comp. Rate: actual travel</i>		195			3371
Donna Green / Conf reg <i>Comp. Rate: 6 at \$61.66666 eacj</i>		128			3371
Manda Griffin / DD council <i>Comp. Rate: actual travel</i>		37			3371
Nilda Guerra / Miss. School rooms <i>Comp. Rate: \$80 each</i>		15			3371
Gulfside Casino Partnership / Miss. School <i>Comp. Rate: actual travel</i>		152			3371
Rita Gunn / MH planning council <i>Comp. Rate: actual travel</i>		230			3371

**FEES, PROFESSIONAL AND OTHER SERVICES**

Department of Mental Health - Central Office

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013	Fund Num.
Kimberly Hall / DMH board meeting <i>Comp. Rate: actual travel</i>		94			3371
Hampton Inn Gulfport / Focus rooms <i>Comp. Rate: \$90 each</i>		82			3371
Connie Harris / DD council <i>Comp. Rate: actual travel</i>		201			3371
Melinda Harvey / DD council <i>Comp. Rate: actual travel</i>		52			3371
Melanie Hickman / DD council <i>Comp. Rate: actual travel</i>		31			3371
Sharon Holmberg / DD council <i>Comp. Rate: actual travel</i>		72			3371
Amanda Johns / DIG3 grant <i>Comp. Rate: actual travel</i>		84			3371
Martha Johnson / MIss. SCHOOL lodging <i>Comp. Rate: \$52 each</i>		590			3371
WC Johnson / DD council <i>Comp. Rate: actual travel</i>		252			3371
Keiana Jones / DD council <i>Comp. Rate: actual travel</i>		130			3371
Tammy Kemp / DD council <i>Comp. Rate: actual travel</i>		90			3371
Lacy Kendrick / Miss. SCHOOL <i>Comp. Rate: actual travel</i>		585			3371
Vicki Killingsworth / DD council <i>Comp. Rate: actual travel</i>		3,446			3371
Joseph Kinnan / MH planning council <i>Comp. Rate: actual travel</i>		125			3371
Jean Kutack / Miss. SCHOOL <i>Comp. Rate: actual travel</i>		50			3371
Suzanne Lancaster / PSIG grant <i>Comp. Rate: actual travel</i>		151			3371
Lori Latham / DD Council <i>Comp. Rate: actual travel</i>		31			3371
Daniel Le / none <i>Comp. Rate: actual cost</i>		38			3371
Milllicent Ledbetter / Staff helpline <i>Comp. Rate: \$16.50 per hour avg</i>		40			3371
Kay Lee / STaff helpline <i>Comp. Rate: 7.65%</i>		94			3371
Maureen Liberto / CE fees <i>Comp. Rate: one time fefe</i>		316			3371
Shirley Long / Shredding <i>Comp. Rate: one time fee</i>		187			3371
Lori Mabus / Refund <i>Comp. Rate: refund</i>		182			3371
Ann Maclaine / One time deposit on rooms <i>Comp. Rate: one time fee</i>		61			3371
Steven Marsh / CE fees <i>Comp. Rate: one time fee</i>		249			3371
Kenneth Martinez / n/a <i>Comp. Rate:</i>		268			3371

**FEES, PROFESSIONAL AND OTHER SERVICES**

Department of Mental Health - Central Office

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013	Fund Num.
Philip Massey / retreat expenses <i>Comp. Rate: actual cost</i>		468			3371
Roy Mateen / newspaper clippings <i>Comp. Rate: \$137.78 per month</i>		394			3371
Oleta Maury / accreditation fee <i>Comp. Rate: one time fee</i>		118			3371
Jerry Mayo / on line sub <i>Comp. Rate: \$168.75 per month</i>		94			3371
Bettye McAfee / one time deposit on rooms <i>Comp. Rate: one time fee</i>		425			3371
John McAndrew / screen printing <i>Comp. Rate: one time fee</i>		453			3371
Charles McGaughy / records management <i>Comp. Rate: one time fee</i>		4,542			3371
Linda McGilvery / CE fees <i>Comp. Rate: one time fee</i>		164			3371
Jody McIntyre / SS8 fee <i>Comp. Rate: one time fee</i>		115			3371
Mental Health Assoc of Miss / council expense reimb <i>Comp. Rate: actual cost</i>		500			3371
Shirley Miller / council expense reimb <i>Comp. Rate: actual cost</i>		95			3371
Amal Mitra / council expense reimb <i>Comp. Rate: actual cost</i>		146			3371
Ann Moody / council expense reimb <i>Comp. Rate: actual cost</i>		91			3371
Robert Moody / council expense reimb <i>Comp. Rate: actual cost</i>		399			3371
Mary Moore / council expense reimb <i>Comp. Rate: actual cost</i>		585			3371
Pam Moseley / council expense reimb <i>Comp. Rate: actual cost</i>		16			3371
Charlotte Myers / council expense reimb <i>Comp. Rate: actual cost</i>		131			3371
New Century Hotel / council expense reimb <i>Comp. Rate: actual cost</i>		4,788			3371
Wayne Ogletree / council expense reimb <i>Comp. Rate: actual cost</i>		143			3371
Clay Pepper / council expense reimb <i>Comp. Rate: actual cost</i>		516			3371
Linda Pickering / council expense reimb <i>Comp. Rate: actual cost</i>		91			3371
Elizabeth Powers / council expense reimb <i>Comp. Rate: actual cost</i>		209			3371
Miriam Pratt / council expense reimb <i>Comp. Rate: actual cost</i>		162			3371
Purvis Grange Foundation / council expense reimb <i>Comp. Rate: actual cost</i>		2,610			3371
Sandra Queen / council expense reimb <i>Comp. Rate: actual cost</i>		597			3371
Juliette Reese / council expense reimb <i>Comp. Rate: actual cost</i>		161			3371

**FEES, PROFESSIONAL AND OTHER SERVICES**

Department of Mental Health - Central Office

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013	Fund Num.
Janet Rhodes / council expense reimb <i>Comp. Rate: actual cost</i>		163			3371
Larry Rice / council expense reimb <i>Comp. Rate: actual cost</i>		72			3371
Kimberly Richardson / council expense reimb <i>Comp. Rate: actual cost</i>		136			3371
Annette Rinehart / council expense reimb <i>Comp. Rate: actual cost</i>		2,359			3371
Angela Robinson / council expense reimb <i>Comp. Rate: actual cost</i>		77			3371
Gisela Rodrigues / council expense reimb <i>Comp. Rate: actual cost</i>		166			3371
Detra Rouser / council expense reimb <i>Comp. Rate: actual cost</i>		132			3371
Bradley Sanders / council expense reimb <i>Comp. Rate: actual cost</i>		32			3371
Glenn Sanford / council expense reimb <i>Comp. Rate: actual cost</i>		506			3371
Margaret Shaw / council expense reimb <i>Comp. Rate: actual cost</i>		135			3371
Kendra Simpson / council expense reimb <i>Comp. Rate: actual cost</i>		39			3371
Brenda Smith / council expense reimb <i>Comp. Rate: actual cost</i>		97			3371
Shanna Smith / council expense reimb <i>Comp. Rate: actual cost</i>		29			3371
Melanie Specter / council expense reimb <i>Comp. Rate: actual cost</i>		380			3371
Stephen Sroka / council expense reimb <i>Comp. Rate: actual cost</i>		456			3371
Veronica Stone / council expense reimb <i>Comp. Rate: actual cost</i>		166			3371
Della Sudduth / council expense reimb <i>Comp. Rate: actual cost</i>		187			3371
Suraj Lodging / council expense reimb <i>Comp. Rate: actual cost</i>		1,451			3371
Aline Talmage / council expense reimb <i>Comp. Rate: actual cost</i>		499			3371
Jane Taylor / council expense reimb <i>Comp. Rate: actual cost</i>		366			3371
Stephanie Taylor / council expense reimb <i>Comp. Rate: actual cost</i>		133			3371
Donna Theriot / council expense reimb <i>Comp. Rate: actual cost</i>		110			3371
Ruby Wadford / council expense reimb <i>Comp. Rate: actual cost</i>		402			3371
Larry Waller / council expense reimb <i>Comp. Rate: actual cost</i>		795			3371
Whispering Woods Hotel / council expense reimb <i>Comp. Rate: actual cost</i>		263			3371
Debbie Wilson / council expense reimb <i>Comp. Rate: actual cost</i>		137			3371

**FEES, PROFESSIONAL AND OTHER SERVICES**

Department of Mental Health - Central Office

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013	Fund Num.
James Wortham / council expense reimb <i>Comp. Rate: actual cost</i>		31			3371
Diane Youngblood / council expense reimb <i>Comp. Rate: actual cost</i>		181			3371
Matthew Evans / council expense reimb <i>Comp. Rate: actual cost</i>		193			3371
Daniel Litland / council expense reimb <i>Comp. Rate: actual cost</i>		188			3371
Alma Turner / council expense reimb <i>Comp. Rate: actual cost</i>		1,017			3371
Contract employees / help line mostly <i>Comp. Rate: \$16.50 per hour</i>		213,715			3371
Medical Foundation of Miss / drug testing <i>Comp. Rate: \$45 each</i>		45			3371
Robert Day / MTOP entertainment fee <i>Comp. Rate: one time charge</i>		275			3371
Contract worker FICA matching / employer match <i>Comp. Rate:</i>		16,734			3371
spending authority for out years <i>Comp. Rate:</i>			603,000	623,000	
<b>TOTAL 6165X Personnel Services Contracts (61651-61653)</b>		<u><u>602,923</u></u>	<u><u>603,000</u></u>	<u><u>623,000</u></u>	
61660 Court Costs & Court Reporters Verbatim Reporting / court reporters <i>Comp. Rate: \$50 per hour</i>					3371
<b>TOTAL 61660 Court Costs &amp; Court Reporters</b>					
61670 Laboratory & Testing Fees Medical Fdn. of Central Miss. / drug testing <i>Comp. Rate: \$42 or \$25 per test</i>					3371
Hudspeth Regional Center / fingerprinting <i>Comp. Rate: \$29.25 each</i>					3371
<b>TOTAL 61670 Laboratory &amp; Testing Fees</b>					
61690 Other Fees & Services American Psychological Assoc. / Continuing Educ. Renewals <i>Comp. Rate: \$300/\$400 per renewal</i>					3371
Dearing Addressing and Mailing / Tabbing and mailing <i>Comp. Rate: \$1118 per year</i>					3371
L&K Properties / Shredding <i>Comp. Rate: \$75 per hour</i>					3371
Lake Tiak O Khata / Retreat fee <i>Comp. Rate: \$4637 per event</i>					3371
Magnolia Broadcast Monitoring / Media monitoring <i>Comp. Rate: \$45 per month</i>					3371
Magnolia Clipping / Newspaper monitoring <i>Comp. Rate: \$56.20 per month</i>					3371
Miss. Chapter NASW / Continuing Educ. Renewals <i>Comp. Rate: \$150 per renewal</i>					3371
Miss. Statewatch / Online legislative reports <i>Comp. Rate: \$1850 per year</i>					3371

**FEES, PROFESSIONAL AND OTHER SERVICES**

Department of Mental Health - Central Office

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013	Fund Num.
Professional Movers / Moving expenses <i>Comp. Rate: \$313.25 per move</i>					3371
Univ. of Oklahoma - SW Prev. Ctr. / Co-sponsor a conference <i>Comp. Rate: \$1000 per conf.</i>					3371
William Carey University / Co-sponsor a conference <i>Comp. Rate: \$2000 per conf.</i>					3371
Spending authority for 08 and 09 <i>Comp. Rate:</i>					
Same type items as 07 but vendors <i>Comp. Rate:</i>					
are as yet unknown <i>Comp. Rate:</i>					
<b>TOTAL 61690 Other Fees &amp; Services</b>		=====	=====	=====	
61617 SPAHRS Fees - DFA					
<b>TOTAL 61617 SPAHRS Fees - DFA</b>		=====	=====	=====	
61618 Merlin Fees DFA					
<b>TOTAL 61618 Merlin Fees DFA</b>		=====	=====	=====	
61661 Recording and Notary Fees					
Earl Stegall <i>Comp. Rate:</i>					
Matthew Bender <i>Comp. Rate:</i>					
<b>TOTAL 61661 Recording and Notary Fees</b>		=====	=====	=====	
61680 Temporary Employment Fees					
<b>TOTAL 61680 Temporary Employment Fees</b>		=====	=====	=====	
61690 Other fees and services					
Alliance Info / app fee <i>Comp. Rate: one time fee</i>		1,500			
Am Psych Assoc / sponsor <i>Comp. Rate: one time fee</i>		485			
Am Ther Rec / CEU <i>Comp. Rate: One time fee</i>		60			
Boat People / translating <i>Comp. Rate: one time fee</i>		1,569			
Catholic Char / festival sponsor <i>Comp. Rate: one time fee</i>		300			
Cintas / shredding <i>Comp. Rate: 23 cents a pound</i>		675			
County Line Hotel / intervention training <i>Comp. Rate: one time fee</i>		598			
Marc Fomby / consulting <i>Comp. Rate: \$2875 per qtr</i>		11,500			
Lien Hoang / translation <i>Comp. Rate: one time fee</i>		375			
JSU / CEU <i>Comp. Rate: one time fee</i>		580			

**FEES, PROFESSIONAL AND OTHER SERVICES**

Department of Mental Health - Central Office

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013	Fund Num.
Logostore / set up charge <i>Comp. Rate: one time fee</i>		170			
Magnolia Clipping / clipping service <i>Comp. Rate: \$124 per month</i>		1,481			
Ms Coast Interfaith / sponsor <i>Comp. Rate: one time fee</i>		5,000			
Miss Nurses Assoc / CEU <i>Comp. Rate: one time fee</i>		1,500			
Miss State Medical Assoc / Acred fee <i>Comp. Rate: one time fee</i>		5,000			
Miss. Statewatch / Alert <i>Comp. Rate: \$2250 per year</i>		2,250			
National Council / sponsor <i>Comp. Rate: one time fee</i>		5,000			
Fund 3821 / CEU <i>Comp. Rate: one time fee</i>		2,770			
Stephanie Taylor / MAP training <i>Comp. Rate: one time fee</i>		500			
Tenn Chapter / CEU <i>Comp. Rate: one time fee</i>		500			
Khai Tran / translation <i>Comp. Rate: one time fee</i>		375			
U of Miami / CITI access <i>Comp. Rate: one time fee</i>		2,250			
Linda Vasquez / translation <i>Comp. Rate: one time fee</i>		1,500			
spending auth. for out years <i>Comp. Rate:</i>			46,000	46,000	
<b>TOTAL 61690 Other fees and services</b>		<b>45,938</b>	<b>46,000</b>	<b>46,000</b>	
61661 Notary Fees					
Secretary of State / Notary registration fee <i>Comp. Rate: \$25 a pop</i>					3371
<b>TOTAL 61661 Notary Fees</b>					
61658 Personnel Services Contracts other fees SPAHRS					
Project Recovery Helpline workers / Helpline phone coverage <i>Comp. Rate: \$16.50 per hour</i>					3371
Miscellaneous travel reimbursements / Mileage, meals and hotel <i>Comp. Rate: Actual expenses</i>					3371
<b>TOTAL 61658 Personnel Services Contracts other fees SPAHRS</b>					
61682 Contract worker client/patient					
Jan Downer / Clerical services <i>Comp. Rate: \$10 per hour</i>					3371
2010 spending authority <i>Comp. Rate:</i>					
<b>TOTAL 61682 Contract worker client/patient</b>					

**FEES, PROFESSIONAL AND OTHER SERVICES**

Department of Mental Health - Central Office

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2011	(2) Estimated Expenses FY Ending June 30, 2012	(3) Requested for FY Ending June 30, 2013	Fund Num.
61683 Contract worker SPAHRS matching DFA / Employer payroll taxes <i>Comp. Rate: 7.65% of salary</i> <b>TOTAL 61683 Contract worker SPAHRS matching</b>		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	3371
61606 Accounting SPAHRS worker Accounting SPAHRS worker / accounting services <i>Comp. Rate: \$15 an hour</i> <b>TOTAL 61606 Accounting SPAHRS worker</b>		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	special
61608 Legal SPAHRS worker Legal SPAHRS worker / legal assistant services <i>Comp. Rate: \$15 an hour</i> <b>TOTAL 61608 Legal SPAHRS worker</b>		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	special
<b>GRAND TOTAL (61600-61699)</b>		<b>707,328</b>	<b>724,000</b>	<b>744,000</b>	

**VEHICLE PURCHASE DETAILS**

Department of Mental Health - Central Office \_\_\_\_\_

Name of Agency

<b>Year</b>	<b>Model</b>	<b>Person(s) Assigned To</b>	<b>Vehicle Purpose/Use</b>	<b>FY2013 Req. Cost</b>
				0
				<hr/>
				<b>0</b>
			<b>TOTAL VEHICLE REQUEST</b>	<b>0</b>

**VEHICLE INVENTORY  
AS OF JUNE 30, 2011**

Department of Mental Health - Central Office

Name of Agency

Veh. Type	Vehicle Descript.	Model Year	Model	Person(s) Assigned To	Purpose/Use	Tag Number	Mileage On 6-30-11	Average Miles per Year	Replacement Proposed	
									FY 2012	FY 2013
P	Sedan	2000	Crown Vic	Diana Mikula	Bureau Director	G-15182	148,500	13,500		
P	Sedan	2007	Impala	Edwin LeGrand	Executive Director	G-40557	86,500	21,625		

Vehicle Type = Passenger/Work

**PRIORITY OF DECISION UNITS  
FISCAL YEAR 2013**

Department of Mental Health - Central Office  
Agency Name

Program	Decision Unit	Object	Amount
<b>Priority # 0</b>			
Program # 1 : SERVICES MANAGEMENT	Fund housing initiative		
		Salaries	140,000
		Travel	5,000
		Contractual	20,000
		Commodities	6,000
		<b>Total</b>	<b>171,000</b>
		General Funds	171,000
Program # 1 : SERVICES MANAGEMENT	funding shift		
		<b>Total</b>	<b>-400,000</b>
		Federal Funds	-400,000
		Other Special Funds	400,000
Program # 1 : SERVICES MANAGEMENT	Fund other vacancies		
		Salaries	214,550
		<b>Total</b>	<b>214,550</b>
		Federal Funds	214,550
Program # 1 : SERVICES MANAGEMENT	Benchmarks, etc.		
		Salaries	30,866
		<b>Total</b>	<b>30,866</b>
		Federal Funds	30,866
Program # 2 : DIRECT CLIENT SERVICES	Housing initiative		
		Subsidies	305,000
		<b>Total</b>	<b>305,000</b>
		General Funds	305,000

### CAPITAL LEASES

Department of Mental Health - Central Office

Name of Agency

Vendor/ Item Leased	Original Date of Lease	Original Number of Months of Lease	Number of Months Remaining on 6-30-11	Last Payment Date	Interest Rate	Amount of Each Monthly/Yearly Payment			Total of Payments to be Made						
									Principal	Interest	Total	Actual FY 2011	Estimated FY 2012		
						Principal	Interest	Total					Principal	Interest	Total
/	//	0	0	//	.000										

## Summary of 3% General Fund Program Reduction to FY2012 Appropriated Funding by Major Object

Department of Mental Health - Central Office

Major Object	FY2012 GENERAL FUND REDUCTION	AFFECT ON FY2012 STATE SUPPORT SPECIAL FUNDS	AFFECT ON FY2012 FEDERAL FUNDS	AFFECT ON FY2012 OTHER SPECIAL FUNDS	TOTAL 3% REDUCTIONS
PERSONAL SERVICES	( 94,721)				( 94,721)
TRAVEL					
CONTRACTUAL SERVICES					
COMMODITIES					
OTHER THAN EQUIPMENT					
EQUIPMENT					
VEHICLES					
WIRELESS COMM. DEVICES					
SUBSIDIES, LOANS, ETC					
<b>TOTALS</b>	<b>( 94,721)</b>				<b>( 94,721)</b>